SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

GOVT. DEGREE COLLEGE MENDHAR

GOVERNMENT DEGREE COLLEGE MENDHAR MENDHAR
185211
www.gdcmendhar.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Govt. Degree College, Mendhar was established in 2005 under **Prime Minister's Reconstruction Plan**. Initially the college was started in Govt. Higher Secondary School, Mendhar with Arts Stream. *53 Kanal and 06 Marlas* of land in village Dharana which was under the Department of Agriculture was taken for the college. The work was allotted to the NBCC. The building/structure was completed on October, 2011 at the total cost of Rs. 5 (Five) crore. The college was shifted to the new building on October, 27, 2011. The College has got UGC affiliation under 2(f) & 12(B). Govt. Degree College Mendhar is a fast growing College in Pir Panjal Range of Jammu and Kashmir State. The number of feeding Higher Secondary Schools in 13 (Thirteen). This is a Co-education institution where the number of girls Students was 51% in the session 2017-18.

Apart from regular teaching, the College also runs two well established Study Centers of Distance Education i.e IGNOU & MANUU. Hundreds of students are graduated and Post-Graduated from these Study Centers.

A very good numbers of Graduates from this college are securing seats in various State and Centre Universities for further Higher Education. The college also provides Financial Aid to the Below poverty line Students. Govt. Degree College Mendhar is a minority dominated institution where majority of the students are first generation Learners. The Percentage of ST Students is very high. Therefore equity initiatives, and students supports services remain the top priority in preparation and execution of plans.

Vision

Vision Statement. To develop competent human resource through quality education and training of creating of knowledge based society, based on social-economic justice and equality.

Mission

Mission Statement:

To prepare younger generation for task ahead in life.

To prepare students to compete at National and international Level.

To inculcate moral and ethical value, humanism and spirit of tolerance among the young.

At governance level: institution will provide and create a working atmosphere in the campus in which all the units of the institution viz., administration, academics, curricular and co-curricular designs shall be given a free

hand for their implementation at the level of teachers and students in one hand and with a fixed direction to achieve the goal of producing a competitive human resource.

In order to achieve developmental hallmarks a institution will forecast its future requirements in terms of expansion and changing scenario and will plan its step in phased manner so that small things done every year may lead to the achievement of a big goal and fixed target in future.

In order to ensure participative involvement of teachers in decision making institution will formulate different committees of the teachers involving whole of the staff which will decide and design the different curricular, co-curricular and development design and will execute after justifying the proposals and getting approval from higher authorities.

Overall an atmosphere shall be created which will ensure:

- Involvement of all stakeholders i.e. teachers, students and society.
- Taking feedback from stockholders and thereby generation of new ideas.
- Creation of sense of responsibilities among different stakeholders. Development of leadership qualities among the staff and students.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Fast growing institution in the far flung border district of the state. The student strength has increased from 85 in 2005-06 to 1300 in 2018-19.
2. Introduction of Science subject from the session 2010-11.
3. The institution has started functioning in its own building from the session 2012-13.
4. A co-education institution where percentage of Female Students is 51%.
5. Improvement in overall result percentage every year.
6. Optimum utilization of whatever resources available with the college.
7. Student centric approaches.
8. All the students with rural background with good physical health and eager to learn.
9. Govt. scholarships to all the needy students and financial aid from the college.
10. The % of pass out graduates pursuing higher education in universities is increasing and have started serving the society through employability.
11. There are 13 feeding higher Secondary Schools of the college.

Institutional Weakness

1. The transition rate of students in percentage from Ist to II year is still very low i.e. 41% which needs to be improved.
2. Non-availability of girls and boys hostels.
3. Lack of sufficient infrastructure in terms of class room, library, labs. & sports facilities.
4. College is situated in far flung border area, lying very near to actual line of control.
5. Non availability of staff quarters.

Institutional Opportunity

1. If skill development opportunities for students are made available in collaboration with ITI, Polytechnic and other institution; employability can be enhanced.
2. If the required infrastructure and faculty is provided the students have lot of potential to excel in academics and sports.
3. If the hostel facilities are made available for the girls and boys the gross enrolment can be increased.
4. Starting of PG Courses and skill oriented vocational courses in the college shall provide opportunities for the students to increase their knowledge, skill and employability.

Institutional Challenge

1. The major threat to the academic excellence of the institution is poor educational background of the students joining semester Ist after passing 10+2. Mass copying in 10+2 feedings schools of the college has badly deteriorated the educational standard. The transition rate of students in percentage from Ist year to II year for all the students was only 20% in 2010-11, which improved to 25% in 2011-12 and in 2012-13 it increased 40%. While the transition rate from 2nd to 3rd is above 80%. The menace of copying in exams. at 10+2 level in the area needs to be checked.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college is affiliated to University of Jammu, Jammu. The College has a clear vision for teaching, learning and extension. The college is making every effort to realize its mission for the production of quality and skilled based human resources.

Though the college is supposed to teach the curriculum designed and approved by university of Jammu, however the institute make every effort for the improvement of curriculum through its representatives participating in boards of studies meetings. Institution provides an active and well structured academic plan for the effective implementation of curriculum and timely completion of prescribed syllabi in various disciplines. Extra and remedial classes are conducted for the students with poor academic performance. College has also introduced various skilled based courses in addition to traditional degree courses for the overall development of the student community.

In order to increase computer literacy among the students, the college has introduced one year diploma course in computer application. Regular field trips are conducted by various department of the college for the exposure

of students related to new development in their field of study. College also arrange extension lectures on diverse topics through the expert from other colleges and departments for the betterment of students. Institution organizes various programs which motivate and provide the students a platform for various competitive examinations .Regular feedback is taken from stakeholders at the end of each academic year.

Teaching-learning and Evaluation

The Institution ensures wide publicity to the admission process which is published through the prospectus, Institutional website, advertisement in State news papers and local news channels.The notice is uploaded on the Institute's website also. The admission is given strictly on merit. During the admission process, members of various Admission committees and the departments interact with prospective students and their parents regarding course of study. Seminars are organized by the Institute to brief the aspirant about the different courses - their objectives, pedagogy, application and future prospects. Remedial courses in the areas of Mthematics and Computer Sciences are specially arranged to cater the need of heterogeneous groups of students. An intensive Orientation Programme designed to make the students aware about the job oriented courses every year in the begining of the session. Guest facultes from the Universities are invited to deliver the special sessions. Faculty mentors are allotted to students who interact with students before they join the programme and make them realize through the discussion of contemporary issues, importance of Mathematics and Computer Applications. The teaching plan is given well in advance to enable the students to be mentally prepared for the topics to be taught. During the lectures, interactive question answer sessions are arranged. As a second step, assignments are given to be submitted by the student within stipulated period. Group discussions as a part of evaluation is incorporated for interactive learning.

Research, Innovations and Extension

Institution provides the information to the students that can be used in their personal and professional life in order to make them self sustain and generate revenue by their own, which in turn create more jobs for the students so that the ecosystem of the institution may be enhanced.

No research projects sponsored by the Government or any other agencies during the last five years and also no reaserch project per teacher funded by any agencies.Inovative incubation centre recently established that enforced the students and teaching fraternity of the college to participate in sate, national, international conferences, seminars and workshops.It also support and promote rural entreneurship in the local area through training, documentation and dissemination of technologies and opportunities to the gross route level. Besides it also helps in documentation, publication and setting up of technology exhibition, awareness camps and development plans.The institute also organises 31 workshops/seminars have proved to be a fruitful in creating awareness in modern scientific values and practical skills improvement.All these activities refresh the environmenta of the institution as well.It also offer them a unique platform for fruitful discussions, debates and interactions finally culminating into strong and effective recommendations.

Meanwhile young, dedicated hardworker faculties of the institution published 97 research papers in reputed national and international journals. Moreover 64 books and chapters in edited volumes/boks published and papers in state , national and international conference proceedings during the last five years.

During the last five years the institute conducted 58 extension and outreach programmes.

Infrastructure and Learning Resources

GDC Mendhar is one of the newly established colleges of the state and various policies have been framed for creation and enhancement of infrastructure keeping in view the strength of the students in different streams/subjects. Infrastructure policy of college focuses on physical and the ICT infrastructure to facilitate the teaching and learning process. With the increase of strength of students and subjects, few class rooms were created by ways of aluminium partition using college local fund to provide congenial teaching, learning atmosphere to the students. Class rooms have been converted into smart class rooms having ICT enabled facilities like Wi-Fi, Projectors, etc. utilising the funds provided by the department of higher education of J&K state. College has ICT class rooms where the provision of multi-media learning, Wi-Fi connectivity and internet access is given. The well-equipped and digitally connected laboratories provide a suitable platform to the students to enhance their practical knowledge by the method of learning by doing.The equipment, chemicals and specimens are sufficient enough to meet out requirement of practical knowledge as per the curriculum framed by UGC.

GDC Mendhar library is well developed and consists of 6517 books. Library is fully computerised using automation software (Kohanew-VMare Player). The performance of library is monitored by library advisory committee and books are recommended on the basis of library user's feedback.The grant allocated for infrastructure, sports and library is utilised according to strength and needs of the students. The expenditure is incurred all the codal formalities and procedures in vogue.

Student Support and Progression

College has a well-structured, organized guidance and counseling system in place. College has facilitating appliances like guidance and carrier counselling cell, grievance redressal cell and other welfare measures to support students. Our students benefited through government Scholarships for all category of studentslike Post-Matric Scholarship and Pahari Scholarship etc. and college also provide financial aid to the needy students.

To facilitate vertical movement of students from one level of education to the next higher level or towards gainful employment, College organizes skill development, remedial coaching programs etc.The college has the required infrastructure and promotes active participation of the students in social, cultural and extracurricular activities. College provides full support to student for participation in co-curricular as well as extra-curricular activities.

GDC-Mendhar Alumni Association is registered on 06-02-2015 with the goal to create a network that will serve and empower graduates of our college. Our alumni voluntarily came to help to strengthen our student's performance by conducting guest lectures and awareness program and some times individual interaction also.

Governance, Leadership and Management

The institution is working on a very effective direction towards quality education through a good governance leadership and management. Functional specialization and sharing of collective responsibilities through college committees on the one hand and students active participation on the curricular, co-corricular and even on the administrative activities witnessed the decentralized and flexible culture in the college. As far as the strategic development and deployment is concerned the college is in a progress through a pre-planning strategic target .For example after the shifting of college in new building many class rooms, staff cabin, smart classrooms are

established.

The institutions have also many effective welfare measures for teaching and non teaching staff. The teaching staff is encourage to participate in various UGC sponsored faculty development programmes , attend conferences seminar and symposiums allowed for persuing higher studies like Ph.D, and involved to contribute on research area. Consequently in last five years the college faculty attended 77 professional development programmes outside and also organized many professional development programmes by the institution at its own level i.e symposium, seminars, quiz, debate and extension lectures.

In financial affairs the institution creates and mobilize the resources. Two audits also have been done in last five years . For the effectiveness of teaching learning process number of quality initiatives have been taken by IQAC i.e departmental tours, camps students interaction with experts and moral programmes etc.Ultimately the institution is on a progressive path through the skills of leadership and systematic management.

Institutional Values and Best Practices

Every institution has a social responsibility to promote moral and ethical values by organizing various programmes, literary activities like debates, seminars, symposium, cultural programmes etc. This college and its faculty leaves no stone unturned in promoting the institutional values on the campus.

Our College has introduced many practices to boost the teaching learning process which provides platform to the youngsters/Students to expose their hidden talents, Knowledge and experiences. As we know the main motto of the best practices is to make the teaching learning process more interactive to gain the maximum gain. Our college, though young college yet has introduced some of the best practices to achieve the goal of higher learning. Efforts have been made to focus on the some of the best practices like Group discussion and student lecture in the class Room, to boost the sports activities on the college campus and NSS etc to help the students/ youngsters in stimulating critical thinking, rationalism, reasoning. The main motto of healthy teaching learning process and sports and NSS related activities is to make people good human beings with skill and expertise. NSS unit of our college has been playing a remarkable role in as well as outside of the college. Its achievements are encouraging and praise worthy. The volunteer of this organization performs various activities and provide services at various levels from institution to society. It also helps different departments in organizing programmes particularly on national integration, morality and ethics, health and hygiene.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT. DEGREE COLLEGE MENDHAR
Address	Government Degree College Mendhar Mendhar
City	Mendhar Poonch
State	Jammu And Kashmir
Pin	185211
Website	www.gdcmendhar.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of establishment of the college	01-01-2005

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	University name	Document
Jammu And Kashmir	University of Jammu	No File Found

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	13-04-2011	[View Document](#)
12B of UGC	24-07-2012	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Government Degree College Mendhar Mendhar	Rural	6.75	6500

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)

Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English, General English English Litrature	36	HIGHER SECONDARY PART TWO	English	1200	1116
UG	BSc,Physics,	36	HIGHER SECONDARY PART TWO	English	80	46
UG	BSc,Chemistry,	36	HSP SECOND	English	160	120
UG	BSc,Botany,	36	HSP SECOND	English	160	155
UG	BSc,Zoology,	36	HSP SECOND	English	160	144
UG	BSc,Mathematics,	36	HSP SECOND	English	80	74
UG	BA,Applied Mathematics,	36	HSP SECOND	English	30	1
UG	BSc,Environmental Science,	36	HSP SECOND	English	700	630
UG	BA,Geography,	36	HSP SECOND	English	320	308
UG	BSc,Computer Application,	36	HSP SECOND	English	120	98
UG	BA,Education,	36	HSP SECOND	English	240	226
UG	BA,Hindi,	36	HSP SECOND	Hindi	40	9
UG	BA,Urdu,	36	HSP SECOND	Urdu	800	748
UG	BA,Economics,	36	HSP SECOND	English	80	44

UG	BA,Political Science,	36	HSP SECOND	English	400	332
UG	BA,Sociology,	36	HSP SECOND	English	400	345
UG	BA,Arabic,	36	HSP SECOND	Urdu	320	289
UG	BA,Persian,	36	HSP SECOND	Urdu	400	339

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				4				20			
Recruited	0	0	0	0	2	0	0	2	14	1	0	15
Yet to Recruit	0				2				5			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				19			
Recruited	0	0	0	0	0	0	0	0	16	3	0	19
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				15
Recruited	10	1	0	11
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				1
Recruited	0	0	0	0
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	7	1	0	9
M.Phil.	0	0	0	0	0	0	5	0	0	5
PG	0	0	0	1	0	0	2	0	0	3
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	5	0	0	5
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	11	3	0	14
UG	0	0	0	0	0	0	0	0	0	0

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Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	11	3	0	14

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	553	0	0	0	553
	Female	574	0	0	0	574
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	2	2	0	2
	Female	0	5	0	2
	Others	0	0	0	0
ST	Male	184	169	181	198
	Female	104	121	164	130
	Others	0	0	0	0
OBC	Male	7	12	40	18
	Female	1	8	28	16
	Others	0	0	0	0
General	Male	190	180	151	268
	Female	202	227	184	325
	Others	0	0	0	0
Others	Male	63	93	121	67
	Female	48	76	149	101
	Others	0	0	0	0
Total		801	893	1018	1127

Extended Profile

1 Program

1.1

Number of courses offered by the institution across all programs during the last five years

Response: 18

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

1.2

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
18	18	18	18	17

2 Students

2.1

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1127	1018	899	959	852

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
534	683	492	552	460

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

2.3

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
307	237	157	142	96

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
17	09	08	08	10

3.2

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
24	24	24	24	24

File Description	Document
Institutional Data in Prescribed Format	[View Document](#)

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 16

4.2

 Number of computers

Response: 44

4.3

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
05.20	05.06	04.53	10.05	11.54

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Response:

Institution is affiliated to the University of Jammu. Institution runs Bachelor's degree program in Arts and Science streams. Institution implements and delivers the curriculum Prepared, approved and provided by the University of Jammu through their respective Board of Studies (BoS) for these programs. Institution ensures the efficient and effective delivery of curriculum within the framework provided in order to accomplish its mission. Institution provides an active and well structured academic plan for the effective implementation of curriculum, as per the following documented process:

1. At the very commencement of each academic year, institutional as well as individual departmental academic calendar is prepared in accordance with academic calendar of University of Jammu, which includes internal test schedules, class tests, seminars and various department and institution level activities.

2. Each department is asked to prepare its individual departmental time table so as to allocate the theory and laboratory courses to faculty members according to skills and relevant experience. The departmental timetables are displayed on respective departmental notice boards for the convenient of the students.

3. Faculty delivers lectures through traditional as well as power point presentation methods. Lectures are prepared by the faculty members using university prescribed books and other references including internet resources. During each academic year Laboratory manuals are prepared and updated so that students may not suffer and perform experiments in order to understand various theoretical concepts. Moreover respective faculty members also prepares and maintain course files and other academic record, which contain all the information necessary for the effective delivery of the curriculum

4. Academic progress and Students attendance for each individual subject is continuously monitored and documented. Regular Class tests are conducted for each subject along with oral examination. Moreover remedial classes are also conducted for the students having poor academic performance. Guidance and counseling of the students for various academic and non-academic related issues is done through well planned mechanism which includes seminars, motivational lectures, plays etc.

5. Regular workshops, student's seminars, field visits apart from traditional teaching methods are conducted every year to improve the interest of students in studies. Apart from this Career Counseling

cell of the college periodically conducts several guest lectures on different themes to keep the students and teachers updated about different advancements. Teaching Staff is regularly encouraged to attend refresher courses, workshops and seminars to keep their knowledge updated. Regular and timely feedback is taken from teachers, academia, students and alumni on curriculum for improving the teaching learning process.

1.1.2

Number of certificate/diploma program introduced during the last five years

Response: 3

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
02	0	01	0	0

File Description	Document
Details of the certificate/Diploma programs	[View Document](#)

1.1.3

Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 413.46

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	08	07	08	08

File Description	Document
Details of participation of teachers in various bodies	[View Document](#)
Any additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 38.89

1.2.1.1 How many new courses are introduced within the last five years

Response: 7

File Description	Document
Details of the new courses introduced	[View Document](#)

1.2.2

Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 11.11

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 02

File Description	Document
Name of the programs in which CBCS is implemented	[View Document](#)

1.2.3

Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 4.27

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
184	0	45	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Response:

In order to create sense of responsibility among the students on various cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics the institutions imparts knowledge in different courses. The aim of these courses is to inculcate general as well as skilled competencies among the students for their overall development.

Gender:

The institution has a well planned system of handling and responding to gender related issues. The institution follows the principle of equality. Utmost care is taken to avoid the any kind of inequity to the women students. Mixed groups are constituted among students for different purposes including leadership to girls students also. The college has a well established women development cell, which conduct regular awareness regarding gender sensitive issues. Women development cell orients teachers, students to make teaching learning effective and responsive. The college also imparts knowledge on gender issues through a well designed and skill based curriculum namely Gender sensitization.

Environment and Sustainability:

Nowadays Environment has become a burning issue and it is important to create awareness regarding environment among the students .The institution imparts knowledge on Environment and Sustainability to the students of Ist and 2nd semester through well designed curriculum namely Environmental science. Regular field trips are conducted for the students to give them a firsthand experience of the environment and to aware them of various environmental related issues. The college also imparts knowledge on the management of solid waste and control of Pollution through a skilled based and well designed curriculum which includes various methods for the management and disposal of solid wastes, control of various types of pollution etc., so that student community inculcates these practices in their day to day activities. Moreover the aim of these courses is to create awareness among the students regarding their duty and responsibility toward environment.

Human Values:

Human values form a significant part of existing syllabus of B.A arts stream where value education and

ethics is taught in the curriculum. In order to make students responsive and aware of human rights and values a skill based subject namely legislative support is taught at the graduation level so that the students becomes responsive and techno-societal citizen and work for the welfare of society.

Professional Ethics:

Different courses taught in the college impart professional ethics amongst students and faculty .Moreover various activities are conducted in the college so that the students and faculty become morally and ethically responsive.

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File Description	Document
Any Additional Information	[View Document](#)

1.3.2

Number of value added courses imparting transferable and life skills offered during the last five years

Response: 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

File Description	Document
Details of the value-added courses imparting transferable and life skills	[View Document](#)

1.3.3

Percentage of students undertaking field projects / internships

Response: 0

1.3.3.1 Number of students undertaking field projects or internships

File Description	Document
Institutional data in prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Structured feedback received from

1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise

Response: C. Any 2 of the above

File Description	Document
Any additional information	[View Document](#)

1.4.2
Feedback processes of the institution may be classified as follows:
Response: B. Feedback collected, analysed and action has been taken

File Description	Document
Any additional information	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Average percentage of students from other States and Countries during the last five years

Response: 0

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of students (other states and countries)	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.1.2

Average Enrollment percentage

(Average of last five years)

Response: 80.92

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1127	1018	899	959	852

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1200	1200	1200	1200	1200

File Description	Document
Institutional data in prescribed format	[View Document]

2.1.3

Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
534	683	492	552	460

File Description	Document
Institutional data in prescribed format	[View Document]

2.2 Catering to Student Diversity

2.2.1

The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The college admission committee scrutinize the documents of the students as required for admission purposes which help to complete admission process and for further submission to the university authorites. After the completion of admission process the students will be classified based on their academic merit, medals, distinctions and other achievements of the students if any. Moreover, on the basis of academic achievement the students are further categorized into gifted, average and slow learners. Remedial classes conducted for the students to tackle difficulties in languages, Mathematics, computers and such similar subjects. For example the

Department of English adopts a bilingual approach to make the students to overcome their hesitancy in speaking English. The Mathematics and the computer science departments conduct remedial classes for the students from other streams. Feedbacks are collected from the students and tests are conducted to find out the problem areas of the students and root them out in the initial stage itself. If student still gives Poor performance in the class room due to absenteeism or any other unavoidable reason , same are intimated to the mentors and parents either by notice board, SMS or by phone calls and through meetings.

Corrective steps are taken accordingly for their improvement. Remedial classes are conducted for the academically weaker students to provide them with an opportunity to improve their subject knowledge.

The slow learners are encouraged to take keen interest in whatever the subjects that are interested and also to motivate them to learn. Slow learners are constantly encouraged to meet up with their mentors for extra classes or take up assignments

like preparing ppt, group discussions, quiz competitions and to collect information according to their area of interest. Teachers also suggest these students by providing them relevant materials, one to one discussions and encourage them to take part in other activities also.

The advanced learners are identified during the class room discussions,

Performance in the internal assessments, feedback from mentors and teachers. The college recognizes the

achievements of the advanced learners either in terms of cash awards or medals in various functions conducted by the college. The advanced learners are encouraged to participate in seminars and present papers and to take classes for the juniors or their peers to motivate the other students to reach up. The advanced learners are given proactive leadership, class monitors, cultural coordinators etc. The advanced

Learners are encouraged to organize college fest and are groomed to represent the college in state or national level academic, sports, NCC NSS activities.

2.2.2

Student - Full time teacher ratio

Response: 66.29

2.2.3

Percentage of differently abled students (Divyangjan) on rolls

Response: 0.09

2.2.3.1 Number of differently abled students on rolls

Response: 01

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The college provides congenial atmosphere to the students, which helps the students for their overall development. Every approach of the college is student centric by giving well equipped internet laboratory, a good number of latest books ,journals and news papers ,which helps the students for their updation.The college library is fully automised and remains openw.ef 8:00 AM to 04:00PM for the students.The college also organize the departmental tours i.e. , field tours ,geographical and educational tours.Moreover department of social sciences also provides a best plateform to the students by organizing different tours for students experiential learning and participative learning.Students are also encourage to actively participate in sports ,nss,ncc activities.College also encourages the students to participate in making discussion process with college administration through students representative.The college is also have well equipped computer laboratory which encourages the students and staff to use internet and helps to keep them update with the latest development in their areas of interest. Moreover college also organize many co –curricular activities and encourages the students to actively participate in these activities.Prices are also make available for the students as a sources of reinforcement and also encourages students centric approach which help s to improve their knowledge and confidence .besides this many state and national seminars and workshop organized in the college which enhance the students towards research areas .The college encourage the ethical temper among the students;and motivate them for their active participation in various ex-tra curricular activities; i.e. cleanliness drive ,blood donation camp,declamation contest, essay writing ,painting etc.It helps to impart these values among students by involving them in all these activities .The college is fully equipped with wifi connectivity for the students and faculty for use it in teaching and learning purposes.

2.3.2

Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 100

2.3.2.1 Number of teachers using ICT

Response: 17

File Description	Document
List of teachers (using ICT for teaching)	[View Document](#)

2.3.3

Ratio of students to mentor for academic and stress related issues

Response: 66.29

2.3.3.1 Number of mentors

Response: 17

2.3.4

Innovation and creativity in teaching-learning

Response:

Innovation and creativity in teaching learning process is a basic part of an academic culture through which one can see the mission and vision of an institution. During the beginning of the session the efforts are made consistently to adopt new techniques and methods of teaching and learning in the institute. To make the teaching and learning process more effective approaches like problem based, project based, students centered, e-learning are adopted . Curricular, co-curricular and extra-curricular activities are implemented in the institute to increase the creativity in teaching and learning process at a greater level. To enhance the creativity in teaching and learning process, teaching and laboratory plan for all the courses is prepared like teaching models , student activities, learning materials assessment tools and open ended assignments are given to the students for solving critical problems. Appropriate teaching strategies are adopted in the institute to escalate innovations and creativity in teaching and learning process. Students Seminars and tours provides an opportunity to develop skills for self learning, self study and homework assignments boost them to explore their own abilities and in a process instill the habit of lifelong learning. The teaching process is enhanced with intensive use of smart classrooms, workbooks and research papers. To prepare the students to understand the challenging and critical concepts and find a solution by using various learning materials through self learning laboratories. Students can interact with the faculty members in various domains of the college organizes tours every year to industries, research and development laboratories to enhance the knowledge of teachers and students in practical way.The students can seek advice from the faculty members for validation and further guidance.

2.4 Teacher Profile and Quality

2.4.1

Average percentage of full time teachers against sanctioned posts during the last five years

Response: 43.33

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)

2.4.2

Average percentage of full time teachers with Ph.D. during the last five years

Response: 32.43

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	3	2	2	2

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	[View Document](#)

2.4.3

Teaching experience per full time teacher in number of years

Response: 0.47

2.4.3.1 Total experience of full-time teachers

Response: 08

2.4.4

Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.4.5

Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

Govt. degree College Mendhar is a college affiliated to the university of Jammu and adopts the syllabus prescribed by the university of Jammu. We follow the guidelines and methods prescribed by the university to carry out continuous internal evaluation system at the college level. It enables the college to ensure the timely understanding of the concepts well in advance. Students are given syllabus in detail. After the completion of each topic students are informed through the notice and announcement by the concerned teacher in their respective classes. We have 20% syllabus meant for Internal Assessment comprising two parts and the teacher acquainted the students well in advance regarding the course etc.The question papers are set by the subject teacher and handed over its two sets to the Convener Controller of Examination in the college. The question paper gets printed fifteen minutes in advance from the commencement of the paper. The students are announced the rule and regulations of the examination well in advance in the examination hall in order to minimize the unfair means etc.The teacher evaluates the internal assessment papers and displays the result on the notice board. The evaluated answer scripts are shown to the students and doubts if any are cleared. Students also get a chance to improve themselves as an improvement Test before the University Examination are also conducted.. Moreover class test conducted by the teacher after completion of any sub unit in order to get feedback from the students. The teacher also conduct open discussions. An interactive sessions, and offer feedback from the students. Individual attention is given whereever required.

2.5.2

Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The internal assessment examination is conducted and evaluated by the faculty members of the college. The concerned faculty members of each department prepares question papers carefully accordings to the university rule and regulations. The Question paper is set keeping in view the level of the students. The language of the Question paper is easy to understand and the marks of each question should be distributed as per the question. The question papers then sent to the Convener Examination for further submission to the Head of the Institutions through secret means.(i:e email). Two sets of the papers presented to the Head of the Institution for final selection in presence of convener examination committee.

The question papers are Xeroxed fifteen minutes in advance. The examination is conducted with free and fair manner as per university norms. The Invigilator maintains discipline, code and conduct in the examination hall as per examination rules. The invigilators, Superintendants, Dy. Superintendents and supporting staff are appointed by the head of the institution that is also overall In charge of the examination. After the completion of the examination the answer sheets of the students are evaluated by the faculty members in the examination branch in presence of In charge Examination in a time bond manner. The teacher ensures impartiality and fairness. After the evaluation the answer scripts are shown to the students for feedback.The teacher make a necessary correction . Moreover after the declaration of results, the result sheet displayed on the notice board to keep the system transparent. The parents are encouraged to see the answer sheets of their wards for their improvement in PTM,s. Moreover college has the pleasure to intimate the mark sheets of the students to the parents through SMS. It enables the parents to understand the achievements/performance of their wards, Therefore the continuous internal assessment is carried out with free, fair and in a transparent manner.

2.5.3

Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

As per University guidelines College conducts two types of examination i:e internal and external examination.(20% Internal examination and 80% External Examination).Internal examination is conducted and evaluated internally by the college itself. Internal examination is conducted in the mid session and is conducted with utmost care to give transparency and fairness. The hall tickets issued to the students well in advance. Any grievances related to the examination addressed by the examination committee without any delay. Every efforts made by the examination committee and staff to solve the student issues. The question papers prepared by concerned teacher of different departments submitted to Convener examination Committee .The papers are printed fifteen minutes before the commencement of examination. All the staff on duty remains vigilant in the examination for the smooth conduct of

examination. In case any student found unfair means during the examination case referred to the university for their disposal. Any punishment of unfair means decided by the university and implemented by the college. Any grievance of the students or parents related to the examination solved in a time bound manner effectively and efficiently without any discrimination. As the college conducts internal examination in a transparent manner, evaluation is also done in the college and results displayed on the notice board. Students are free to check their answer scripts. Any clarifications/queries can be cleared with the subject teachers. In case students are entitled of more marks, teachers do the needful and in case of external examination, any grievances can be redressed by the examination branch. Students are needed to explain his or her grievances to the person incharge who review the situation and solve the problem. All grievances are therefore solved with utmost care . College redress grievances in a transparent and time bound manner.

2.5.4

The institution adheres to the academic calendar for the conduct of CIE

Response:

Institute designed and implements well defined teaching strategy. As per the curriculum designed by the University of Jammu, Govt. Degree College Mendhar prepare academic calendar well before the commencement of each semester, and same is implemented by institution as per the designed strategic plan. Also with the assistance of institute academic calendar and University of Jammu,s curriculum each department prepare its own academic calendar. It is a well-planned and documented activity. The college has effective time management as per university guidelines and adheres to it. The institute carries out effective planning to strict to academic calendar in the beginning of the session. Every academic year consists of two semesters; each semester is of 16 weeks. Within the prescribed time the syllabus is taught to the students, both internal and external examinations are conducted in the college. The internal evaluation is carried out by the college faculty in a time bound and transparent manner. The assignment is given within a set time frame. The students are supposed to complete it within given time to adhere to the university timeline. Every department supports to create internal academic calendar in the beginning of the session to ensure timely delivery of service. Every department follows a strict agenda which is discussed and approved by the head of respective departments. The topics are reduced and devised on chapter base in short cut for students centered keeping in view the CIE in mind. The students are given the prepratory holidays before the commencement of examination. In any condition the academic calendar is followed and respected by teachers of the all the departments.

2.6 Student Performance and Learning Outcomes

2.6.1

Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The institution has established the Program Outcomes(PO),Course Outcomes(co), Program Specific Outcomes(PSO) for each program which clearly states the objectives and outcomes. The guidelines are circulated throughout all the faculty members and displayed on the college notice board for the information of the students. Teaching is planned and organized in such a way so as to bring out the desired outcomes as mentioned in the university curriculum. In the beginning of the academic year the outcomes of all courses are prepared and distributed to the students. Students are inspired and motivated towards course outcomes throughout the course of the programme by their respective subject teacher. Special programmes are conducted in the college which extend and inspired the newly appointed staff by the principal and HOD. We communicate the PO'S CO'S and PSO'S by the following ways.

1. We publicize our Program outcomes to the students, employers and parents through sms and electronic media

2. We upload it in the college website for wide publicity.

3. The objectives of the programmes are printed and displayed on the notice Board.

2.6.2

Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

Our College ensures the outcomes mentioned by the University are received from the students in three years UG course. The evaluation system and student feedback ensures that the course objectives are received through proper channels to the students. It is proved that our students are well placed in the job market either in the public or government sector. The College holds two written examinations for every semester to check whether the mentioned objectives of the syllabus are achieved during the course implementation. Class tests , Presentations, Group Discussions, Quiz Competition and Essay Writing are conducted to gain confidence in the relevant subject in order to identify the individual differences and accordingly focused on educational needs. Each faculty member will be given charge of 30 to 35 students (Mentor/Mentee) who will in turn observe the overall development of the students, give career counseling if required, calculate the attendance and intimate to the parents regularly for the educational growth and development of the students. The Students record about their outcome and the efforts made by the college administration is placed on record. Teacher prepares a plan in advance for teaching and maintained a daily diary which helps him and the student to focus on the predefined objectives. Apart from the written tests assignments and seminars are given to the students to enable them to gain more knowledge on the subject. After the identification the weak students are taken for remedial classes. The economically weaker sections students are strongly recommended for scholarships as per the government and institutional policies to enable them to Progress through knowledge. Regular seminars, debates, case studies, quizzes pertaining to the relevant subjects are conducted in the class room to make learning an

integrated and interesting process. Moreover various departmental activities like departmental fests such as National Education Day, Communal Harmony Day, and Teacher Day or Science exhibition during fests, by model preparations which are displayed in the college premises for a period of time to motivate and appreciate the students to perform and aim higher in their life. Extension activities such as awareness rallies, cleanliness campaigns, eco clubs, College Green Club, Sports Club and such activities enable the students to think out of the box and enable's them to display their bests as per their natural instincts for the harmonious development of the child. The extracurricular activities such as NSS and NCC and sports activities have made our students to achieve many awards and grades which are highly exemplary of the attainment of the outcomes as mentioned in the objectives.

2.6.3

Average pass percentage of Students

Response: 32.57

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 100

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 307

File Description	Document
Institutional data in prescribed format	[View Document]

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.55

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of project and grant details	[View Document](#)

3.1.2

Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 38

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Response:

Ecosystem for Innovation:

College has established an Innovative incubation Centre in 2015. Students and teaching fraternity of the college is enforced by college Innovative incubation centre for enhancing the student's participation for paper presentations in State, National and International Conferences Seminars and Workshops.

Each of the faculty members is presumed to upgrade him/her in active research on local issues and enhance the solutions for ongoing and upcoming problems that are faced on the local basis. Each department is provided with a cabin along with computer system readily facilitated with 24x7 internet access and multimedia capabilities in order to remain in full touch with the ongoing subject research so that they can deliver all these issues and innovations to the students of their subject on daily basis.

Institute provide support in terms of technology and information

Institute has recently established Technology information Centre (TIC) in 2017 in the Department of Computer Sciences. The Department of Computer Science is fulfilled with sufficient number of computers with 10 MBPS speed of internet and latest software,which help the faculty and students for their research activities. This TIC is open for all the students on Class and section basis for two days to each group after the college hours.

This TIC also provides the information to the students that can be used in their personal and professional life in order to make them self sustain and generate revenue by their own, which in turn create more jobs for the students so that the ecosystem of the institution may be enhanced.

Planned activities for future:

- Service designing: As the institute is located in the rural area so the institute has now planned to encourage the students for actively involved in rural and local based services like improvement in Livestock, Agriculture, Floriculture, Apiculture etc that can generate employment and also enhance the economic development of local area.
- Making Business plans: Institute has planned to aware the students about the business planning in order to increase the economy of its own and local area with less impact on health as well as on environment. Institution in collaboration with the local banks like J&K Bank ltd. & JK Grameen bank for providing financial assistance in terms of loans for the interested passed out and ongoing students for the establishment of business hubs.
- Students-experts meet for the start-up: The institute has planned to organize a fortnight meet for the students with the experts of subjects, professional courses, business unit to aware the students about the benefits and provide their best planning curriculum for the start up. In order to achieve the institution is planning to organize an expert meet with the subject experts from nearby universities.

Other initiatives for creation and transfer of knowledge

- The centre also support and promote rural entrepreneurship in the local area through training,

documentation and dissemination of technologies and opportunities to the grass root level.

- It also supports in documentation, publication and setting up of technology exhibition, awareness camps and development plans.

3.2.2

Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 0

3.2.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of workshops/seminars during the last 5 years	[View Document]()

3.3 Research Publications and Awards

3.3.1

The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	[View Document]()

3.3.2

The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
Any additional information	[View Document]()

3.3.3

Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 1.78

3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
41	21	18	09	08

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.3.4

Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 6.15

3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
44	12	06	02	0

File Description	Document
List books and chapters in edited volumes / books published	[View Document](#)

3.4 Extension Activities

3.4.1

Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Extension activities with the spirit to develop managerial skills, self confidence, sense of belongingness and scientific temperament. Besides it aims to pursue excellence towards creating man power with high degree of intellectuals, professional and cultural development to meet the national and global challenges.

The College plays a vital role in socio-economic and cultural transformation of the area. The institute is committed to attract students by participating in multifarious social activities by ensuring consistent management through NSS camps to remote and far-flung areas of the district to aware the peoples about social evils like save the girl child, female foeticide, gender issues and AIDS awareness programmes. Beside it also provide information about Blood donation, biodiversity conservation, environmental awareness campaign, Swachta, Election awareness campaign (SVEEP).

The institution has to provide active support, valuable solutions and encouragement to community of the local area. Besides it also imparts firm commitment to academic excellences and is updating the requirements of students. Institution also laid emphasis on the research activities and its relevance in day to day life and encouraged the students and staff by inviting the resource person from the research centres, Colleges and Universities in the field of Biosciences, Geography, Chemical Sciences, Physics and Physical sciences and languages. Institution also planned to provide the common platform for scientist, teachers and students to share the ideas and get equipped with more knowledge to serve the society in a better way.

The institution also organized NSS and NCC camps, Botanical, Zoological and Environmental Sciences and Geographical tours. They actively documenting and monitoring the wealth of biodiversity conservation issues and threats, Climate change in the area so as to provide the baseline data for wild life conservation.

Extension activities aim to provide a forum for the researchers, scientist, experts and eminent academicians top exchange the ideas and concepts that could help them to deal with the biodiversity conservation issues and challenge efficiently to mitigate the problems.

Finally all these activities organised by the institution has proved to be a fruitful in creating awareness about modern scientific values and practical skills improvement. All these activities refresh the environment of the institution as well. It also offers them a unique platform for fruitful discussions, debates and interactions finally culminating into strong and effective recommendations.

3.4.2

Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government

/recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document

3.4.3

Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 0

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4

Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 1.3

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	01	31	09	08

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	[View Document](#)

3.5 Collaboration

3.5.1

Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 0

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc.	[View Document](#)

3.5.2

Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Classrooms:

Government degree college Mendhar has adequate facilities for teaching and learning process. The college makes sincere and committed efforts to expend the infrastructure necessary for substantial and comprehensive growth of institution by obtaining suggestions from different departments. Our college has 15 class rooms with proper ventilation, and light arrangement, dias and podium, seating arrangements with interactive white and green boards.

Laboratories:

This college has 06 well equipped laboratories, one each in Botany, chemistry, Computer Science, Zoology and Geography Department for conduct of science practical which encourages student's learning by doing. Students perform their practical during the session and external and internal practical examinations. Laboratories are well equipped having ICT enabled facilities. Zoology Department has a museum having good store of vertebrates and invertebrates. At the time of practical, animal specimens are made available for students.

Specialized Facilities And Equipment For Teaching, Learning And Research:

The college has a well-equipped computer laboratory having suitable number of computers. All the departments are provided with internet facility, Wi-Fi facility to enjoy a free access to internet to refresh and enrich their knowledge for welfare of students.

Library:

The college has a spacious library having e-resources with separate seating arrangement for boys and girls. A good number of valuable reference books and text books are available in the library for staff and students. It helps staff and students to understand value of research.

Women Grievance Cell:

College has set up Women's Grievances Cell for maintaining the safe environment for females in the campus. The cell consists of members from faculty, administration and students.

File Description	Document
Any additional information	[View Document](#)

4.1.2

The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

For the overall development of students apart from teaching-learning methodology extracurricular activitieslike sports, meditation and cultural activities are conducted throughout the year where students can come

up with their hidden talents and innovative ideas.

Outdoor And Indoor Games:

The college has following facilities for outdoor games:

- A Lush–green open space ground for playing cricket.
- Well maintained courts for playing cricket, kabaddi, volleyball, badminton and kho-kho.

The college also has facilities for playing following indoor games:

- Table Tennis
- Carrom board
- Chess

Yoga Centre:

College has yoga centre and facilities and space for meditation.

Cultural Activities:

College has a spacious hall with capacity of 120 students where all the cultural activities of the college are carried out. College has cultural and literary committee which arranges such activities.

File Description	Document
Any additional information	[View Document](#)

4.1.3

Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 56.25

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 09

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	[View Document](#)

4.1.4

Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 44.05

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
02.00	5.00	0.00	2.27	6.968

File Description	Document
Details of budget allocation, excluding salary during the last five years	[View Document](#)
Audited utilization statements	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated using Integrated Library Management System (ILMS)

Response:

- Name of ILMS software: **Kohanew-VMare Player**
- Nature of automation (fully or partially): **Fully**
- Version: **3.14.00.000**
- Year of Automation: **2014**

4.2.2

Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

Kindly see the attachment in the additional information.

File Description	Document
Any additional information	[View Document](#)

4.2.3

Does the institution have the following:

1. **e-journals**

2. **e-ShodhSindhu**

3. **Shodhganga Membership**

4. **e-books**

5. **Databases**

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	[View Document](#)

4.2.4

Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 2.31

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
02.00	02.70	01.80	02.0384	03.00

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	[View Document](#)

4.2.5

Availability of remote access to e-resources of the library

Response: No

4.2.6

Percentage per day usage of library by teachers and students

Response: 2.19

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 25

File Description	Document
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities including Wi-Fi

Response:

The institute is very optimistic for deploying and upgrading the IT facilities including Wi-Fi. The college intends to upgrade the PCs, projectors, digital screens with latest configuration available in the market. Also, the stress is laid on the purchase of new hardware. ICT infrastructure is extended and upgraded with latest version hardware and software based on the needs of the newly introduced programs and courses. Every year, institute up-grade all software including the ones required by the syllabus and curriculum. Generator facilities have been made available.

4.3.2

Student - Computer ratio

Response: 25.61

4.3.3

Available bandwidth of internet connection in the Institution (Lease line)

Response: 5-20 MBPS

4.3.4

Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: Yes

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 29.87

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
05.15404	0.94358	0.88732	0.59665	0.7016

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Academic and Support Facilities College has well established system & procedure for maintenance and utilization of available supporting facilities.

Library:

The library of college is properly maintained. Antitermites and insecticides are regularly sprayed for safe maintenance of books. Fire extinguishers are also fixed.

Laboratory:

College has well equipped and well-furnished laboratories provided with smart projectors with computer and internet facility to make teaching and learning effective and fruitful.

Electricity & Physical facilities: Electricity and physical facilities related maintenance done regularly asper the requirements. College have various equipments like, Generator, Xerox machines, printers, Fire

Extinguisher. Each lab and smart class rooms have their own UPS.

Sports:

Our College has post of Physical Training Instructor. As per students' requirement & their interest in sports, college administration always support to give them best sports facilities. Sports kits such as cricket, volleyball, Chess, caroms *etc.*are available for students.

Water purifier and water cooler is available for staff and students and are well maintained.

Separate toilets and bathrooms are available for boys, girls, male staff and female staff of the college and are maintainedregularly.

Academic and support facilities: Teachers of the college are separately using ICT materials for teaching as per requirement. College has LCD smart projectors, computers, etc.

For the maintenance of the above IT equipments,services of local hardware technicians/service providers is utilized.

Class rooms:

Class rooms are well maintained and kept neat and clean.

Maintenance of Campus Facilities

The college has appointed staff from every department for maintenance and repair of infrastructure, equipment and other facilities. Maintenance committee takes care of academic infrastructure and facilities.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 79.75

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1008	780	752	747	606

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.2

Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 1.12

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	0	0	0	44

File Description	Document
Any additional information	[View Document](#)

5.1.3

Number of capability enhancement and development schemes –

1. **For competitive examinations**

2. **Career counselling**

3. **Soft skill development**

4. **Remedial coaching**

5. **Language lab**

6. **Bridge courses**

7. **Yoga and meditation**

8. **Personal Counselling**

Response: E. 3 or less of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4

Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 0

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.5

Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students benifitted by VET	[View Document](#)

5.1.6

The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1

Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of student placement during the last five years	[View Document](#)

5.2.2

Percentage of student progression to higher education (previous graduating batch)

Response: 0

5.2.2.1 Number of outgoing students progressing to higher education

File Description	Document
Details of student progression to higher education	[View Document](#)

5.2.3

Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	[View Document](#)

5.3.2

Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The purpose Students' Body is to look after the welfare of the students and to promote and co-ordinate the extra-curricular activities for better cooperative life. Students' Body organizes the programs, activities and services which serve the co curricular, cultural, social, recreational and educational interest

of students at the University and Colleges. The Students' Body helps share students' ideas, interests, and concerns with teachers and with students. It contributes for the development of students' leadership skills and experience, program planning and development, volunteering. It also develops social awareness among students.

GDC-Mendhar Students' Body

The Students' Body is the representative body of the entire student community of the college. GDC-Mendhar Students' Body mission is to encourage and promote the values that represent good character in all students and build responsible leaders within student's community.

The College Students' Body consists of the following members, namely:

- President
- Vice President
- Secretary
- Member Representative including one lady representative

The College Students' Bodyconsist the members who are engaged in full time studies in the college.

Leadership Roles & Member Duties

President

- Lead all meetings
- Give assistance, guidance
- Act as a facilitator during discussion
- Maintain frequent contact with faculty and administration
- Work with advisor on all planning
- Participate in student council sponsored activities/events

Vice President

- Work closely with President

- Assume President's duties when needed
- Assist the President in preparing meeting agendas

Secretary

- Duties include careful note taking of every meeting and sending minutes to email list
- Duties also include keeping attendance, keeping track of which bodies are represented, and working
- with representative groups to ensure participation
- The Secretary creates and organizes the distribution of all documents pertaining to Students'

Member Representative

- Managing communication between the association and management
- Providing guidance, advice and information if requested
- Creates a positive campus atmosphere, liaises between Students' Council and other parties of interest, communicates and holds meetings for students interested in the specific event(s), creates schedules, procures any necessary materials for those events

DUTIES AND RESPONSIBILITIES OF THE STUDENT ASSOCIATION

- Prevention of ragging in the campus through counselling senior students, helping the administrationwhenever necessary
- Guiding the junior and needy students to improve their technical, managerial skills by organizingseminars/ workshops
- Encouraging innovative and creative skills of the students
- Organize any activity to improve the knowledge and skills of the students
- Maintenance of the peace and harmony among college community
- Organize the programs to improve the cleanliness and greenery in campus.

File Description	Document
Link for Additional Information	[View Document](#)

5.3.3

Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 3.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	02	03	01	07

File Description	Document
Number of sports and cultural activities / competitions organised per year	[View Document](#)

5.4 Alumni Engagement

5.4.1

The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Response:

The goal of our Alumni Association is to create a network that will serve and empower graduates of GDC-Mendhar. Alumni Association is registered on 06-02-2015 with following objectives:

- Arrange and support in placement activities for the students of the college
- Encourage the students of the college & members of the Association for research & development work in various fields like Arts, Computers, Sciences, etc.
- Mentor the students of the college for higher education, development of character and being GOOD citizens
- Encourage and support students of the college in sports, cultural and extra-curricular activities
- Work towards environment conservation, anti- pollution activities against air, water and sound pollution, street plays, demos, presentations, role-play and all possible ways of social awareness
- Help victims of Natural calamity and disasters like earth quakes, floods, storms, malnutrition, fire and violence

The alumni association is very active in promoting interactions among the alumni, staff and the management. Besides helping the alumni in all possible ways, it also lends its support to the college to achieve its cherished goals, its VISION and MISSION.

Training programs for students

For the pre-final & final year students, training programs are being organized for improving communication skill, performance in Group Discussion & Interviews Experts from bureaucrats and fields expert are conducting these programs, many of them are alumni. Alumni are invited to volunteer to help their younger brothers & sisters to improve their performance.

Alumni Association Committee

President :	Dr. Junaid Ahmed (Assistant Professor, MANUU)	
	Undergraduate in Arts Stream	
	Contact number: 8803732935	
Vice-President :	Mr. Altaf Hussain (Teacher)	
	Undergraduate in Arts with Computer	
	Contact number : 9797674512	
Secretary :	Mr.MohdKafait (Junior Assistant)	
	Undergraduate in Arts with Computer	
	Contact number: 9906450757	
Member :	Mr. Zahid Ahmed (Bank PO)	

In line with the college tradition, college gathering was graced by our alumni. They encouraged students for participation in Co-curricular and extracurricular activities.

Our alumni willingly came for induction program organized in the college during academic year 2013,,,, to guide our blooming graduates. They interacted with the students admitted in the college and make them familiarize with the campus environment.

File Description	Document
Link for Additional Information	[View Document](#)

5.4.2

Alumni contribution during the last five years(INR in Lakhs)

Response: <1 Lakh

File Description	Document
Alumni association audited statements	[View Document](#)

5.4.3

Number of Alumni Association / Chapters meetings held during the last five years

Response: 1

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	01	0

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision Statement. To develop competent human resource through quality education and training of creating of knowledge based society, based on social-economic justice and equality.

Mission Statement:

To prepare younger generation for task ahead in life.

To prepare students to compete at National and international Level.

To inculcate moral and ethical value, humanism and spirit of tolerance among the young.

Description:

In order to achieve goals sets in vision and mission statements this institution will work in the following manner.

At governance level: institution will provide and create a working atmosphere in the campus in which all the units of the institution viz., administration, academics, curricular and co-curricular designs shall be given a free hand for their implementation at the level of teachers and students in one hand and with a fixed direction to achieve the goal of producing a competitive human resource.

In order to achieve developmental hallmarks a institution will forecast its future requirements in terms of expansion and changing scenario and will plan its step in phased manner so that small things done every year may lead to the achievement of a big goal and fixed target in future.

In order to ensure participative involvement of teachers in decision making institution will formulate different committees of the teachers involving whole of the staff which will decide and design the different curricular, co-curricular and development design and will execute after justifying the proposals and getting approval from higher authorities.

Overall an atmosphere shall be created which will ensure:

- Involvement of all stakeholders i.e. teachers, students and society.
- Taking feedback from stockholders and thereby generation of new ideas.
- Creation of sense of responsibilities among different stakeholders. Development of leadership qualities among the staff and students.
- That all its activities are in alignment with the path for which higher education system is striving

at national and international land.

6.1.2

The institution practices decentralization and participative management

Response:

Various decentralized and participative management initiatives of this institution are:

- In order to involve students a student body is formulated everywhere in which various representative and selected through secret ballot.

Students are allowed to manage any sort of curricular or co-curricular activity they wish to arrange. e.g. drama "pacchtawa was managed by the students in 2017.

e.g. Students have arranged NCC meet during the Current Session (on 08/08/2018) in which cadet from different colleges participated and presented a cultural programme besides highlighting the achievements of NCC.

- Different committees are formulated every year in the beginning of session comprising of teaching and non-teaching staff for proposing and executing various activities including curricular and co-curricular designed and developmental work as well.
- Different departments are given free hand to propose and execute any sort of student activity including arranging:

Extension lectures.

Quiz Competition

Student seminars.

Field trips etc etc.

Issues settle by the committee comprising of teachers and non-teaching staff and even including students are uphold by the chair and no issue of general importance is decided by chair only.

Case Study:

Field Trip: Field trips in different subjects are organised every year by this institution by only one of them is described hereunder as case study.

Participation of Students: on Student of Semester-V projected demand for organising a field trip on biology with joint management of students and college administration. They demanded permission from college bus and oil expenditure and showed their willingness to manage rest of expenditure at their own.

Participation of teachers: Committee of teachers already constituted for tour and travels scrutinized the demand and recommended for approval of tour

Participation of chairs ; Principal accorded approval to the tour and directed department of botany and Zoology for arranging needful.

In summary of field trip in subject biology was organized for 5 days with joint effort and managements of college administration and students. Students managed their expenditure of tour from their pocket. Teachers have also managed their expenditure from their pocket and have not claimed any T.A./D.A. from college. College has provided college bus, fuel expenditure and boarding and lodging.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Govt. Degree College was established in 2005, opened in   Higher Secondary School and shifted to its own building and campus in 2011. Student strength witnessed a a tremendous increase i.e. 85 in year 2005 and 177 in 2011 in year 2011 and with the same pace of increasing it has reached upto 1310 in current session . with the introduction of new subjects more and more faculty was joining the institution. Both these demanded availability of more and more class rooms and development of separate department. In order to achieve it following steps were planned and strategized to be completed in a phased manner year after year so that optimum use of   available resources can be made.

For providing separated setup for running departments partitioning of room with aluminium was planned in 2012-13. In first year only three cabins were made, slowly and steadily in the current session cabins for fair mine departments were made available.

Similarly for maximising the use of class rooms a drive for converting the traditional class room to smart class rooms was initiated as a result of which 4 class rooms along with five departments are converted into smart room by providing them fulltime power backup, multimedia projectors, computers and other IT based teaching learning tools.

Similarly ground development was started and in current session various play fields like football volleyball cricket and badminton fields are developed ---------------**Annexure-II**

Similarly need of hostel, staff quarters, and science block was felt and DPRs were prepared and demand

was projected to Higher Education Department. Anong which Girls Hostel with an estimated cost of Rs 2.5. crore got sanctioned during current year ----- **Annexure-IIII**

Keeping in view the changing demands the strategise plan was revised in session 2017 in which a detailed document was prepared and finalised by all the staff members in order to cover the left over works and include more as per demand.------ **Annexure-IV**

File Description	Document
Any additional information	[View Document](#)

6.2.2

Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Organogram of Govt. Degree College mendhar is a under:

Governing Body (J&K Govt. Higher Education Department).

Principal of the College		
Teaching Staff	Non-Teaching Staff	Library
Associate Professor , Assistant Professor	Lab. Assistant	Lab. Bearer.

- Various bodies: Institution formulate various committee through which various activities are operated in decentralised and participative involvement of all the stockholders. These include college advisory committee, college IQAC committee, college development committee, College discipline Committee, college purchase committee, college publicity committee, new letter

committee, examination committee, scholarship committee, sports committee, college magazine committee, anti ragging committee, picnic and tour committee college library committee, literary committee, cultural committee, college bus committee, canteen committee, UGC committee, financial Aid Committee, computer and smart class room management committee, grievances and redressel cell, Science purchase committee Printing and stationary committee, beautification committee, women development and women anti harassment committee, hospitality and protocol committee Career counselling committee, general time table committee, science practical time table committee, RTI / Judicial matters committee, Physical verification and auction committee, NSS committees, NCC committee.

- Grievance redressel mechanism: During every session grievance redressel cell is constituted comprising of male members and female members from staff as well as the students. This cell receive any grievance and meant to redress it with shortest possible time. Record shows that except for few small issues which were redressed on sport no big issue like ragging, sexual harassment etc.
- Beside this complaint and suggestion boxes are placed in which student can give complaint in writing. An icon on college website is also generated for lodging any complaint.

File Description	Document
Link for Additional Information	[View Document](#)

6.2.3

Implementation of e-governance in areas of operation

1. **Planning and Development**
2. **Administration**
3. **Finance and Accounts**
4. **Student Admission and Support**
5. **Examination**

Response: D. Any 2 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)

6.2.4

Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

All the activities of the college including procurement, developmental activities and curricular as well as co-curricular activities, are implemented after a threadbare discussions in the meeting of different committees constituted for the purpose. One of them is described as under:

On 28/07/2017 a proposal was submitted by college development committee for creation of more numbers of class rooms by pertaining of vacant area of corridors by aluminium partitioning.

On 31/07/2017 a meeting of college development committee was organised to discuss the proposal and proposal was unanimously approved.

Work was satisfactorily completed on 28/08/2017 for which the committee submitted report and payment was made.

File Description	Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has effective welfare measures for teaching and non-teaching staff

Response:

The Institution has effective welfare measures for Teaching and Non-Teaching Staff

- Staff is encouraged to participated in various UGC sponsored faculty development programmes including orientation courses, refresher courses, skill based programmes
- Basic facilities for creating a healthy working atmosphere is provided which includes separate cabins, computers, printers, backup etc.
- Frequent seminars, symposiums and conferences are organised in the college.
- Staff is encouraged to participate and pressure active research work and allowed for persuing Higher Studies like Ph.D.
- Faculty is also involved to contribute in their respective fields through books and research papers.
- Research journals have also been subscribed for the teachers /researchers.
- Institution gives appreciation certificates to he good worker from time to time.

File Description	Document
Link for Additional Information	View Document

6.3.2

Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 2.22

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	01	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	[View Document](#)
Any additional information	[View Document](#)

6.3.3

Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	[View Document](#)

6.3.4

Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last

five years

Response: 80.48

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
15	06	07	08	6

File Description	Document
Details of teachers attending professional development programs during the last five years	[View Document](#)

6.3.5

Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Annual performance report of every staff member is evaluated periodically. The APRs are claimed by concerned staff member in writing which is then subjected to

- Particular verification as per service record.
- Remarks of the principal
- Acceptance from the director colleges Higher Education department before placing the staff to next higher grade.

  Annual performance report of every staff member is evaluated periodically. The APRs are claimed by concerned staff member in writing which is then subjected to

- Particular verification as per service record.
- Remarks of the principal
- Acceptance from the director colleges Higher Education department before placing the staff to next higher grade.

6.4 Financial Management and Resource Mobilization

6.4.1

Institution conducts internal and external financial audits regularly

Response:

During the last five years following 2 audits have been done

1. Audit by Acount general (Audit J&K) in 2016. Which encompassed through audit of local dn Govt. Funds. **Attachment 6.4.1.a**
2. Special Audit by Directorate of Audit & inspection, govt. Of Jammu & Kashmir which pertains to local fund audit w.e.f 200607 to 2015-16 **Attachment 6.4.1.b**

Audit Objections are settled by replaying and explaining the objection para-wise in written form. This Insittution has been able to & settle all objection raised so far **Attachment 6.4.1.c**

File Description	Document
Any additional information	[View Document](#)

6.4.2

Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)

6.4.3

Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Institution collects funds from admission fee of the students under different heads like library fee, games funds, laboratory fee, etc these funds are deposited under different respective head accounts. And are utilised for the purpose for which they are collected. In order to ensure optimal utilization they are spent

through well mechanised procedure.

- Demand for holding various activities and providing facilities to the young learners is raised either by students or by the committees concerned and is submitted to the principal for approval.
- Approved proposal is further subjected to the concerned committee for deciding the codal formalities and preparing the detailed requirement.
- On recommendation of the committee supply order is issued by the chair
- On completion of work or purchase of items as the case may be committee once again verity the work listens and furnish a certificate to that effect. Only after the satisfactory report payment is made.

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Following are two practise adapted by IQAC for quality improvement.

1. For improving the infrastructure status of the college so as to provide a feasible working atmosphere environment in the campus IQAC has been able to provide basic facilities to the teachers in the form of separate cabin with ITC facility; introduction of more and more smart class rooms; development of ground and improving the support facility, creation of more class rooms, and conduction of conferences / seminars / quiz /debate/ symposium within the institution.
2. Specially emphasing at the level of students IQAC has leed to the running of BULK SMS Service for timely delivery of the information, introducing a transparent and fair internal examinations in which students are show their marked answer scripts, their awards well being the submission giving enough time to the student for improvement.*Even parents of the students are called and shown the awards with a recommendation of improvement*.

File Description	Document
Link for Additional Information	[View Document](#)

6.5.2

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Many reforms are made from time to time by IQAC at the level of teaching learning . Two of them are described here as under.

Audio –visual aids used for teaching learning are installed in which traditional class rooms are converted into smart class rooms with ICT facilities .At present four class rooms and 5 labaratrioes are provided with projectors, computers, speakers, power backup, visualises, interaction board etc.

In order to message the student participations and fetching maximum involvement of students quiz competitions (both intra and inter college).

Student seminars, field trips participation in seminars at university level, essay writing competitions, participation in sports at university level is emphasized by IQAC and implemented in letter ands **spirit.**

6.5.3

Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 6

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	6	8	7	5

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document](#)

6.5.4

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**

2. **Academic Administrative Audit (AAA) and initiation of follow up action**

3. **Participation in NIRF**

4. **ISO Certification**

5.NBA or any other quality audit

Response: D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	[View Document](#)

6.5.5

Incremental improvements made during the preceding five years *(in case of first cycle)*

Post accreditation quality initiatives *(second and subsequent cycles)*

Response:

Various academic and administration initiatives implemented successfully during last five years in government degree college mendhar as under:

- Automation of library is done.
- Participation of students in academics is achieved by introduction of students seminars, quiz competitions, debate competitions and field trips.
- Teaching learning tools are increased to a greater extent. Presently 3 full fledge smart class rooms, along provided with necessary teaching Aids in multimedia projectors,
- Boundary wall is completed around the campus.
- Levelling of ground is completed.
- Plantation of whole campus is achieved
- In order to suffice the student strength required number of class rooms are made.

Sports fields are developed.

- Maximum number of sanction posts are got filled.
- Laboratories are equipped with instruments as there were hardly any laboratory equipments during the year 2011 when science stream was started.
- Separate working space for eight departments is created.
- Departments are provided with facility of computer, broad band connections, printers and their individual power backup system in the form of double battery inverters.
- One 25 kva gen set is also installed for major power backup to the campus.
- Library is enriched with numbers of books.
- Continuous publication of college newsletter is achieved.
- College is also publishing issues of magazines.
- Cash less transaction from admission fee to expenditure is achieved.
- 2 Audits are successfully completed without a major objection.
- Running of college canteen is achieved.

- 100% fair examination system (both internal and external) with powerful students feedback by showing the marked answer scripts is achieved.
- Geography and Arabic subjects are introduced.
- Two add on courses in computer are successfully completed.
- After making lisan with Indian Army two All India tours and debate competition every year is held with total financial support from Army.
- One month basic nursing course for girls students is successfully completed in july 2018.
- Poor /below Poverty Line Students are given scholarship besides providing them financial AID from resources of college
- Extension Lectures by the subject exports has become a regular phenomenon.

30-05-2025 11:48:35

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Number of gender equity promotion programs organized by the institution during the last five years

Response: 6

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	01	01	03	01

File Description	Document
Report of the event	[View Document](#)
List of gender equity promotion programs organized by the institution	[View Document](#)
Any additional information	[View Document](#)

7.1.2

  1.Institution shows gender sensitivity in providing facilities such as:

     1.Safety and Security

     2.Counselling

     3.Common Room

Response:

Response:

The college is a co-education institution and is aware of the burning issue of gender equality. The institution is well prepared to handle and respond to gender sensitive issues. In order to maintain safety and security to the girls and women , a cell has been constituted for redressal of grievances. Our women grievance cell stays alert all the time to prevent any sexual abuse towards the students and workers. The institute has a provision for girls common room where the girls students can sit and rest and go for

recreations. Anti ragging committee will be the supervisory and advisory committee in preserving a culture of ragging free environment in the college campus. The rules and regulations of this institution regarding admission, admininstrative functions and other academic activities safe-guard the intrests of the students and staff members without any discrimination to their gender. The true spirit of education is being practiced in the college i.e. no discrimination of caste, creed, colour, religion and gender. As a matter of fact that the college also provides safety, security and counselling facilities to both male and female students as well as staff members through its well defined equality, diversity and non-discriminatory policy.

The college ensures the participation of girls students in intra and inter-college sports competitions, cultural and all other co-curricular activities.

As mentioned above the college has also the credit to creating gender sensitive environment. The academic atmosphere of the college encourages sensitivity and respect for each other. All the courses offered by the college are opened to all irrespective of genders without any preference and reservation. In addition, workshops and training programmes are conducted on women issues , gender sensitivity, protection of girl child, safety from domestic and social violence, human rights.

As one of the strategic purpose of the college to provide an environment of safety, security, trust and mutual respect to lay equality and diversity and ensures that the implementation of the strategic intents are fair and inclusive. There is also a counselling cell available for the students.

File Description	Document
Any additional information	[View Document](#)

7.1.3

Alternate Energy initiatives such as:

1. **Percentage of annual power requirement of the Institution met by the renewable energy sources**

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)
7.1.3.2 Total annual power requirement (in KWH)

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)

7.1.4

Percentage of annual lighting power requirements met through LED bulbs

Response: 60

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 162

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 270

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5

Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

Response:

 The college is proud to say that minimal waste is generated in the campus. The key operation of the college has very less impact on the environment as the college is very conscious of generating waste. The waste is generated by all kinds of routine works carried out in the college that includes papers, plastics, foods etc. the sweeper of the institution collect the waste by putting all throw into the dustbins for this purpose dustbins installed at various places of the college campus.

Liquid waste generated by the college labortaries, canteen and pantry is treated through a proper way. The e. waste generated from hardware which cannot be reused or recycled is being disposed.

    College students organized rallies and group discussions to creat awareness about social issues such as plastic waste and e- waste management.

File Description	Document
Any additional information	View Document

7.1.6

Rain water harvesting structures and utilization in the campus

Response:

Response : The building of the college built with rain water harvesting system in place. Water from the roof is collected in the ground tanks and reused in toilets, and canteen use. Water is also used for the plants in the campus. Excess rain water flowing down the drains. As indicated earlier , rain water harvesting is made an integral part of the building plans and focused upon during construction. There is also a well managed drainage system available in the college. The college has not faced any type of problem regarding stagnation and scarcity of water in the institution.

File Description	Document
Any additional information	View Document

7.1.7

Green Practices
- **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Response:

The institution is located with greenery in the campus by planting good number of plants. The college is aware of its environment conservation responsibilities adopts principle sustainable development to ensure that any adverse environmental impact of its activities is minimized through:

1. The college has carried out detailed studies of environmental aspects, due to this type of study significant impact areas have been identified such has paper usage, use of plastics, polythene etc. students participate in compaigns like plantation drive, awareness against deforestation, awareness about afforestation etc. the campus has green landscaping of plants and grass which covers 40% of the area having varieties of plants like; Hibiscus Rosa Sinensis, Rosa Indica, Thevatia Peruviana, Cyperus Sp., Callistemone, Popus Alba , Punica, Granatum, Platinus Orientlis, Tagetes Erecta etc. the maximum open area has been kept green through grass, seasonal flowers and plants.
2. For the purpose of lowering the gases responsible for green house effect, all vehicles entering in the college campus strictly follow "No smoking zone" principle.
3. Environmental Studies are compulsory for the first year students of all under graduate

programmes. In addition to it, in second year of under graduate courses there are skill enhancement courses available in Environmental Studies.

4. Paper less office: Biometric system is used to create daily in and out timings. College use watts app group for to convey messages or notices to all staff and students.

File Description	Document
Any additional information	[View Document](#)

7.1.8

Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 4.32

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.35	0.27	0.25	0.23	0.20

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)

7.1.9

Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

Response: E. None of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document](#)

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 5

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	01	01	01

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	[View Document](#)

7.1.11

Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 0

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Any additional information	[View Document](#)

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including

Vice Chancellor / Director / Principal /Officials and support staff

Response: No

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	[View Document](#)

7.1.13

Display of core values in the institution and on its website

Response: No

File Description	Document
Provide URL of website that displays core values	[View Document](#)

7.1.14

The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)

7.1.15

The institution offers a course on Human Values and professional ethics

Response: No

7.1.16

The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: No

7.1.17

Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 0

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of activities conducted for promotion of universal values	[View Document](#)

7.1.18

Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Response:All National festivals are celebrated with enthusiasm. Our students come together breaking the boundaries of religion and caste. Institute organizes national festivals with the young minds through the programmes conducted on these days. Thus, we celebrate national festivals, birth and death anniversaries of many great Indian personalities are celebrated in the college campus such as Independence Day, Republic Day, International human rights day, international women day, national voters day, national education day, teachers day, Gandhi Jayanti etc.

7.1.19

The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Response:The conduct of institution and its faculty, staff and administrators is ethical and responsible. A focus on integrity and ethics can be found in established institutional policies, practices and procedures. Explicit in the function of the finance and audit committee is reviewing internal audits and ensuring regulatory compliance with materially impacting institute operations, budgetary and operational integrity

is assured through the audit conducted by external auditors. Academic policies and student life policies also provide evidence of a committee to academic integrity.

To ensure good governance, accountability and transparency, the goals are clearly defined at all levels.

Transparency in admission process is ensured through:

1. Full computerized admission process.
2. Admissions are purely on merit based system.
3. Transparency maintained with respect to the fees structure, withdrawal and refund.

Transparency in evaluation process:

The evaluated assessment tests, class tests and practical are shared with students and feedback is given by the faculty for further improvement of students performance.

Regular inputs are taken from faculty and staff through monthly or fortnightly meeting of the faculty for continuous improvement in the system.

7.2 Best Practices

7.2.1

Describe at least two institutional best practices (as per NAAC Format)

Response:

Practice – 1. Group discussion and student lecture system in classroom teaching.

Practice – 2. To boost the sports activities.

Goal:-

The main objective of this practice is to make the teaching learning effective and result oriented. It provides a platform to the youngsters to expose their hidden talent, knowledge and experiences. It makes learning more interactive and helps the students in stimulating critical thinking. Participation in group discussion creates interest among the students and in this way they engage themselves in taking part in debates, symposium, seminars, dialogue, and their activities. This practice develops leadership qualities among the students. As the main motto of all this is to prepare the youngsters/students to safe guard the national interest and serve the nation.

The Context

Our College is a young college established in 2005. Though it is not an old institution as compared to the other colleges of the area, yet it played a remarkable role in promoting educational values to change the

society we are living in. Pertinent to mention here that our is a border belt very close to line of control (LOC), Pak Border, where cross border shelling is a common Phenomenon and thus we face a lot of difficulties during Indo-Pak conflict/Cross Border shelling. But in spite of all these difficulties, faculty leaves no stone unturned to achieve the excellence in the field of quality education. As this college has produced academicians, teachers and scholars of the repute. As many as 19 Subjects are being taught at UG level. Besides this a lot of skill based courses are also taught. This college provides a platform to the youngsters through many literary and cultural committees, NSS,NCC wings. College provides best possible facilities to both the male and female students. Though we have no Hostels facility at the moment, and for this purpose Government has approved/ sanctioned the Hostel project for this college and construction work will be started in very near future, yet college administration provides bus facility to all such students, male and female who apply for this facility.

The Practice:

In order to prepare the youngsters for future challenges having leadership qualities, the practice of group discussion and student lecture in classroom teaching has introduced to achieve the excellence in every sphere of life. It helps us a lot in making teaching learning effective and result oriented. This practice provides a platform to the youngsters to expose their hidden talent, knowledge and experiences. It makes learning more interactive and helps the students in stimulating critical thinking. The ultimate goal and objective of teaching learning process is to serve the nation in different ways. By virtue of this practice many students performed very well at different platforms outside the state also. They proved well in seminar, Symposium, debate and declamation contest. It was due to this practice that Miss Mehvish Naqvi and Miss Zareena Koser of Sem 6th for the session 2017-18 won Inter-State North Zone declamation contest held at Baba Ghulam Shah Badshah University Rajouri ,

File Description	Document	
Link for Additional Information	[View Document](#)	

7.3 Institutional Distinctiveness

7.3.1

Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

Response:-

Though NSS plays an important role in every sphere of life. Every college and institution established the NSS unit. It is a National Service Scheme. We see in many institutions, the Authority has made it compulsory for the students to join the organization to serve the nation. The main motto of establishment of this organization is to train the youngsters to serve the nation with enthusiasm and dedication. The volunteers perform various activities and provides service at various level from institution to society. They always come forward to help the needy in situation like earthquake, flood, traffic accident,

emergency in hospital etc. They are always ready to donate blood when such situation arises. Sometimes, they help the traffic police to control the traffic to make the flow of traffic easy. Besides this, our college has a unique feature/Distinctiveness regarding the community service to visit the area where old age people need their help most. The college administration mobilize the NSS Volunteers to reachout the old age people who are neglected by their wards, relatives and society as well. The NSS Volunteers camp the area and try their level best to provide the help to needy.Our NSS volunteers also aware the people organizing the awareness camp regarding the duties and responsibilities of the individual, individuals and society towards the old age people.

<div align="center">11</div>

The another distinctivenessof NSS Wing is to organize the seminar, symposium, debates etc in collaboration of other departments. NSS Unit also organized various literacy programs with the collaboration of Urdu department, GDC Mendhar as under:

1. "One Day National Urdu seminar" on 24th of Oct, 2017.
2. Symposium on the topic, "Has the modern technology affected the intellectual capabilities of teachers as well as the students or it is otherwise"on5t of sept, 2017.   3 3. Organized a literary programme, "Mehfil-e-Ghazal" on 21st of Sept,2017.

<div align="center">111</div>

One of the distinctive features of NSS Unit is organize programmes particularly on "morality" "ethics" ''and national integration'' and this has become a common practice of this institution. As the matter of fact, the educationist and policy makers are of the opinion that subject on moral values must be introduced at various level of learning. It is only the education institution which can impart the true value of education and thus organization like NSS can play a remarkable and path breaking role in the society we are living is and the system we are dealing with. It is up to college administration how they utilize the services of this organization to gain the maximum gain and result. But as the matter of fact, our NSS organization has been playing an important role since its inception to the areas which are generally untouchable. This institution encoureges the NSS Volunteers and provide coaching and training to them for further achievements. The students who join the organization with great dedication, by sheerdint of hard work and passion become a good human being as well as good citizen.

File Description	Document
Link for Additional Information	[View Document](#)

5. CONCLUSION

Additional Information :

Government Degree College Mendhar is affilated to the University of Jammu established in rural hillys areas of Jammu and Kashmir Border. Being a new college the advantage of large number of faculty and students for any kind of voluntary services to the civil society. The college is ideally located to serve both the hilly and the rural area students.

Concluding Remarks :

Govt Degree College Mendhar has been established in the year of 2005 under Prime Minister Reconstruction Plan for Jammu and Kashmir State.Accreditation for the first time, keeping in view of the quality drive undertaken by the NAAC. The college has been scrupulously following all the norms and standards as prescribed by the University of Jammu and the UGC. This is one institution which takes pride in organizing academic sessions to the satisfaction of every stakeholder. The college has also volunteered to participate in the National Institutional Ranking Framework (NIRF). With the efforts being put in, by the college, we hope to be accredited on a reasonable grade and points.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years 1.2.1.1. How many new courses are introduced within the last five years Answer before DVV Verification : 15 Answer after DVV Verification: 7 Remark : The number has been reduced since there are no proofs provided. There are only course structures produced.
2.4.4	Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years 2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years Answer before DVV Verification: 	2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
07	02	02	01	03 | Answer After DVV Verification : | 2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
00	00	00	00	00	 Remark : The number has been edited as per the certificates provided. Participation certificates cannot be accepted here.
3.2.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years 3.2.2.1. Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years Answer before DVV Verification: 	2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
04	04	04	10	09 | Answer After DVV Verification : | 2017-18	2016-17	2015-16	2014-15	2013-14
---	---	---	---	---
0	0	0	0	0	

	Remark : Women safety, awareness on AIDS, Problems faced women, Gazelle singing competition, etc cannot be accepted here. Hence the numbers have been reduced.
3.4.3	Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
06	01	23	12	16

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : The documents provided are irrelevant and hence reduced.

3.5.1	Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

3.5.1.1. Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
12	03	17	19	15

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : Since the MoUs or any other exchange document for the linkages has not been provided, this claim cannot be accepted here.

4.2.6	Percentage per day usage of library by teachers and students

4.2.6.1. Average number of teachers and students using library per day over last one year
Answer before DVV Verification : 254
Answer after DVV Verification: 25

	Remark : As per the proof provided, the average users are edited.
5.1.3	Number of capability enhancement and development schemes –

1. For competitive examinations

2. Career counselling

3. Soft skill development

4. Remedial coaching

5. Language lab

6. Bridge courses

7. Yoga and meditation

8. Personal Counselling

Answer before DVV Verification : B. Any 6 of the above
Answer After DVV Verification: E. 3 or less of the above
Remark : As per the proof the option has been changed. |
| 5.1.4 | Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

5.1.4.1. Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years
Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
81	64	46	40	28

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : The proof provide is not irrelevant and hence the numbers have been reduced. |
| 5.2.1 | Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year-wise during the last five years
Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14

| 10 | 15 | 18 | 12 | 03 |

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : Since there are no proofs, the numbers are edited.

| 5.2.2 | Percentage of student progression to higher education (previous graduating batch)

5.2.2.1. Number of outgoing students progressing to higher education
Answer before DVV Verification : 159
Answer after DVV Verification: 0

Remark : Since the proof of graduation has not been provided even for 1 student, the claim cannot be accepted here. |

| 5.3.1 | Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years
Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
08	0	1	3	4

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

Remark : As per the clarification provided, none of the students have participated in national/international activities. hence edited accordingly. |

| 5.4.3 | Number of Alumni Association / Chapters meetings held during the last five years

5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years
Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	01	0	01	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	01	0

Remark : As per the proof.

6.3.3	Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
03	02	06	12	5

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : Since the proof provided has programs that irrelevant to professional development /administrative training programs, it cannot be accepted here.

7.1.1	Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	01	04	01

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	01	01	03	01

7.1.9	Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities

5. Rest Rooms

6. Scribes for examination

7. Special skill development for differently abled students

8. Any other similar facility (Specify)

Answer before DVV Verification : D. At least 2 of the above

Answer After DVV Verification: E. None of the above

Remark : There are no proper proof justifying the claim.

7.1.10	Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
02	01	01	02	01

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	01	01	01

Remark : As per the proof.

7.1.11	Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
01	02	03	01	02

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

Remark : Since no proper proof such as brochures/reports has been provided, the metric has been edited.

7.1.12	Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Answer before DVV Verification : Yes

	Answer After DVV Verification: No Remark : Since the URL provided does not direct to the page for this particular section, the option has been changed.

7.1.13	Display of core values in the institution and on its website
	
	     Answer before DVV Verification : Yes
	     Answer After DVV Verification: No
	   Remark : Vision/Mission statements cannot be accepted as core values. Hence the option has been changed accordingly.

7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years 7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years Answer before DVV Verification: 	2017-18	2016-17	2015-16	2014-15	2013-14
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02	01	05	02	02 | Answer After DVV Verification : | 2017-18	2016-17	2015-16	2014-15	2013-14
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0	0	0	0	0	 Remark : Since no proper reports/brochure/ photos of the activities have been provided, the number has been reduced to 0.

2.Extended Profile Deviations

Extended Profile Deviations
No Deviations