

Minutes of the meeting held on 06-07-2022

A meeting of Tour and Picnic Committee of the college was held on 06-07-2022 under the chairmanship of Dr. Mohd Azam, Principal of the College. The following staff members attended the meeting.

1. Dr. Mohd Shafiq
2. Prof. Shokit Hussain
3. Prof. Javed Manzoor
4. Dr. Rafit Naaz Kousar
5. Dr. Asad Imran
6. Dr. Zulafqar Hussain Shah
7. Prof. Murtaza Ahmed
8. Mr. Javid Ahmed

After threadbare and thorough discussion, it was unanimously resolved that:-

1. College Picnic will be arranged in the second week of July, 2022.
2. Picnic spot will be decided in the general Staff meeting.
3. The refreshment to the students will be given as per past practice or @Rs. 30/ student, whichever is less and college Refreshment and Protocol Committee will manage the refreshment to the accompanying students after completing all the formalities. The refreshment will be served to the students in their respective allotted bus only and the bus incharge will be responsible for proper distribution of refreshment to the students.
4. The lunch arrangement will be made from the DA @ Rs.200/- for teachers and @Rs. 100/- for non teaching.
5. The vegetarian group incharge will be Ms. Avneet Kour and she will co-opt other members. She will take advance for preparation of lunch.
6. The non-vegetarian group incharge will be Prof. Shokit Hussain and he will be assisted by Dr. Asad Imran. They will take advance for the preparation of Lunch. They can also co-opt some other staff members for arrangement of lunch and breakfast.
7. Both the group sent lists of class-IV employees (helping Staff) for arrangement. Moreover the college bus will remain on the disposal of the lunch arrangement teams.
8. The token money @Rs 50/- per student will be received from the students by the respective departments who assigned the duty to issue token to the students and will be submitted to the convener, Tour and Picnic Committee.
9. Prof. Shokit Hussain and Prof. A. A. Chowdhary will make all the arrangements of buses.

10. The token to the students for accompanying the Picnic will be issued by Departments as given below after checking the Identity Card of the students. They will also prepare the gender-wise list accordingly for smooth conduct of Picnic.

S.NO.	Department	Semester
01	English	6 th semester.
02	Political Science	4 th Semester (Roll Nos: 1-250).
03	Urdu	4 th Semester (Roll Nos: 250-onwards).
04	EVS	2 nd Semester (Roll Nos: 1-250)
05	Sociology	2 nd Semester (Roll Nos: 250-onwards)

11. The entire staff will be assigned the duties to escort the buses plying for the purpose.

12. Separate buses will be managed for Girls Students.

13. The class representatives will be responsible for maintaining discipline during the entire picnic process.

14. No outsider will be allowed to accompany the picnic.

15. All the staff members will be deployed in all the buses plying for purpose to escort the students and check the discipline in the buses and mark attendance of the enlisted students for the purpose and check ID card and token of the students.

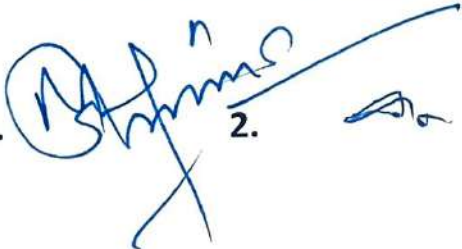




16. No student will be allowed without ID Card and/or Picnic Token




17. The discipline committee shall ensure the proper discipline during the picnic.

18. All the staff will be deployed in buses and no one will bring his/her own vehicle.

Meeting ended with a vote of thanks to the Chair.

Submitted to worthy Principal for kind approval

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INTERNAL QUALITY ASSURANCE CELL
GOVT. CHHOTAY SHAH MEMORIAL DEGREE COLLEGE, MENDHAR














Meeting Notice
13-07-2022

As desired by worthy Principal, all the permanent teaching staff are required to attend an urgent meeting scheduled to be held today on 13-07-2022 at 3:00pm in the office chamber of worthy Principal . The agenda of the meeting is as under:-

1. Preparation and submission of AQAR for the year 2021-22.
2. Preparation a thorough roadmap for the second NAAC cycle.
3. Any other issue related to the agenda.


Dr. Mohd Shafiq
Coordinator
IQAC
Govt.CSM Degree Collège
Mendhar

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GOVERNMENT DEGREE COLLEGE MENDHAR

(NAAC Accredited with "B" Grade)



Minutes Of The Meeting Dated 13-07-2022

A meeting of IQAC (Internal Quality Assurance Cell) of the college was held on 13-07-2022 at 03:00 PM under the Chairmanship of Dr. Mohammad Azam, Principal of the College. The agenda points of the meeting was as under:-

1. Enhancement of College infrastructure.
2. Submission of Minor/Major projects to UGC.
3. Start of add on courses.
4. Construction of ramp for needy students.
5. Construction of Pre-fabricated structure.
6. Land acquisition for more construction.
7. College Picnic.

The following teaching staff members attended the meeting.

S.No	Name	Designation
1	Dr. Mohd Shafiq	Associate Professor
2	Prof. Shokit Hussain	Associate Professor
3	Prof. A.A.Choudhary	Assistant Professor
4	Dr. Ajaz Ahmed	Assistant Professor
5	Prof. Waseem Akram	Assistant Professor
6	Dr. Rifat Naz Kousar	Assistant Professor
7	Dr. Asad Imran	Assistant Professor
8	Dr. Zulfiqar Ali Shah	Assistant Professor
9	Dr. Tabarak Amin Khan	Assistant Professor
10	Prof. Asrar Ahmed	Assistant Professor
11	Prof. Murtaza Ahmed	Assistant Professor
12	Prof. Mohd Razaq	Assistant Professor
13	Mr. Mohd Alyas	PTI

Moreover, Prof. Shabir Hussain Shah and Dr. Abdul Raouf, Former Principals were also invited to attend the meeting.

At the very outset, Dr. Mohd Shafiq, Coordinator IQAC, welcomed all the staff members and especially external IQAC members, Prof. Shabir Hussain Shah and Dr. Abdul Raouf, Former Principals of the college.

Dr. Mohammad Azam, Principal of the college while welcoming the external IQAC members informed them about the existing achievements and requirements of the college with special reference to infrastructure enhancement.

Dr. Mohd Shafiq, Coordinator IQAC, explained at length the activities carried out and required to be carried out with special reference to NAAC.






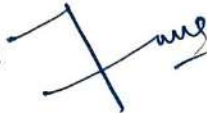



After threadbare discussion and deliberation on all the agenda points, it was unanimously resolved point wise as under:-

- 1. Enhancement of College infrastructure:-** The committee/cell resolved that more DPRs for the construction of Principal Quarter, Staff quarters, Warden Quarter, Boys Hostel and open stage/pavilion may be got done from the Concerned authority and get the approval from the Administrative Department .Moreover, it is decides that already under taken project like Multipurpose Hall, Science block, Library Block may be projected again for speedy execution.
- 2. Submission and Grant of Minor/Major Projects:-** In the meeting it is decided that the faculty members especially Ph.D. holders will submit the project jointly /separately to UGC for consideration and sanction.
- 3. Start of add on courses:-** It is unanimously decided that some add on courses may be started in the college and IQAC will submit proposal of such courses.
- 4. Construction of Ramp:-** Taking into consideration of problems being faced by disabled students it is decided that a proposal for construction of ramp will be submitted to the concerned authority for approval and execution.
- 5. Construction of Pre-fabricated structure:-**Keeping in view the increasing strength of students year by year, it is decided that a proposal to the concerned agency will be submitted for the construction of pre-fabricated structure over the existing building to meet out the requirement of class rooms for smooth conduct of classes.
- 6. Land acquisition for more construction:-** As the present land acquired by the college is insufficient for the construction of more projects, it is decided that acquisition of more land may be demanded from the concerned authority and that communication may be started at an earliest.

Moreover, it is decided that already communicated requirement of land may be followed up and the concerned authority may be approached for the allotment of Land at an earliest.

7. **College Picnic:-**It is decided that college picnic may be organized for the students of even of semester subject to fair weather and availability of transportation and for that Tour and Picnic will initiate the process immediately as the the students representative pressing hard for the conduct of college picnic.

The meeting ended ^{ted} with a vote of thanks to the Chair and all participants presented by Dr. Mohd Shafiq Coordinator IQAC.

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INTERNAL QUALITY ASSURANCE CELL

GOVT. DEGREE COLLEGE, MENDHAR



MUNITES OF THE MEETING DATED 16-08-2022

A meeting of all permanent teaching staff was held on **16-08-2022** at 11:30pm under the chairmanship of Dr. Mohd Azam, Principal of the College. The Agenda of the meeting was as under:-

The Agenda points of the meeting are as under:-

1. Admission for the session 2022-23
2. Preparation for AQAR for the year 2021-22.
3. College Picnic.
4. NAAC and other issues of the college.

The following members attended the meeting.

➤ Permanent

S.No	Name	Designation
1	Dr. Mohd Shafiq	Associate Professor
2	Prof. Shokit Hussain	Associate Professor
3	Prof. Saleem Ayaz Arif	Associate Professor
4	Prof. A.A.Choudhary	Assistant Professor
5	Prof. Javid Manzoor	Assistant Professor
6	Prof. Mohd Akram	Assistant Professor
7	Dr. Ajaz Ahmed	Assistant Professor
8	Prof. Rizwan Ahmed Khan	Assistant Professor
9	Prof. Waseem Akram	Assistant Professor
10	Dr. Rifat Naz Kousar	Assistant Professor
11	Dr. Asad Imran	Assistant Professor
12	Prof. Asar Ahmed	Assistant Professor
13	Dr. Tabarak Amin Khan	Assistant Professor
14	Prof. Murtaza Ahmed	Assistant Professor

INTERNAL QUALITY ASSURANCE CELL

GOVT. DEGREE COLLEGE, MENDHAR



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6	Prof. Mohd Akram	Assistant Professor
7	Dr. Ajaz Ahmed	Assistant Professor
8	Prof. Rizwan Ahmed Khan	Assistant Professor
9	Prof. Waseem Akram	Assistant Professor
10	Dr. Rifat Naz Kousar	Assistant Professor
11	Dr. Asad Imran	Assistant Professor
12	Prof. Asar Ahmed	Assistant Professor
13	Dr. Tabarak Amin Khan	Assistant Professor
14	Prof. Murtaza Ahmed	Assistant Professor
15	Prof. Mohd Razaq	Assistant Professor

➤ **Academic Arrangement**

S. NO	Name	Subject
01	Dr. Shahid Aziz	Arabic
02	Dr. Skowkat Hussain Wani	English
03	Mr. Arif Hussain War	Geography
04	Mr. Zaheed Ahmed	English

After threadbare discussion on all the agenda points it was unanimously point-wise resolved as under:-

- 1. Admission for the session 2022-23.** The admission of Semester-I will be made strictly as per guidelines and norms issued by the University of Jammu, Jammu and in order to help the students community 19-08-2022 will not be availed as holiday. All the holistice support will be provided to the admission committees. As a special case one year gap student will be allowed to seek admission in Semester-I after getting all the admission formalities.
- 2. Internal Assessment test.** The internal assessment test of Semester-II and IV shall be started w.e.f. 25th of August, 2022 and for that convener Examination committee will notify date sheet at an earliest.
- 3. Attendance and punctuality.** Attendance should be marked by 9.00am for arrival and after 3.00pm for departure and in charge biometric Attendance machine will ensure the marking of attendance of each employee of the college.
- 4. Admission form charges.** The charges @Rs 20 /- per form of admission will be collected from the students seeking admission in Semester-I and Ms. Anjum Jafri will distribute the form and collect the desired amount with proper maintenance of all the relevant record.
- 5. Examination.** Examination will be conducted strictly as per university norms.
- 6. Preparation and submission of AQAR for the year 2021-22.** All the faculty members agreed to submit their criterions complete in all respect along with supporting documents by 30-09-2022.


7. **College Picnic.** College picnic shall be organised on 21-08-2022 at Danna Shahstar. Buses will be managed by Prof. Shokit Hussain. Refreshment and Lunch will be managed by following members.










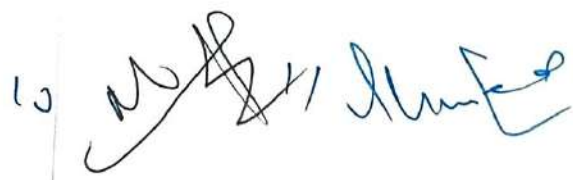



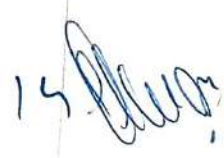






1. Prof. Shokit Hussain
2. Prof. Murtaza Ahmed
3. Prof. Mohd Razaq.

Refreshment @Rs. 30/- per students will be given to the students in the buses and the bus in charges will ensure the distribution of refreshment to each and every student.

The meeting ended with a vote of thanks to the chair.


Dr. Mohd Shafiq
Coordinator
IQAC


Dr. Mohd Azam
Principal
Govt. Degree College
Mendhar

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INTERNAL QUALITY ASSURANCE CELL
GOVT. CHHOTAY SHAH MEMORIAL DEGREE COLLEGE, MENDHAR



Minutes of the Meeting Notice

Dated 15-09-2022

A meeting of Internal Quality Assurance Cell of the college was under the chairmanship of Dr. Mohd Shafiq, Coordinator IQAC on 15-09-2022 at 2:30 pm in the Department of Mathematics in connection with the participation of students in various cultural, co-curricular and Extra-curricular activities outside the college for the session 2022-23 and finalization of refreshment, Dearness Allowance, Accommodation Charges, Bus fare payable to the students and accompanying staff for their participation in all the events outside the college. The following members attended the meeting.

- | | | |
|-----------------------------|----------|--|
| 12. Dr. Mohd Shafiq, | Convener | |
| 13. Prof. Shokit Hussain | Member | |
| 14. Prof. Saleem Ayaz Arif | Member | |
| 15. Prof. A.A.Chowdhary | Member | |
| 16. Prof. Javed Manzoor | Member | |
| 17. Prof. Mohd Akram | Member | |
| 18. Dr. Ajaz Ahmed | Member | |
| 19. Prof. Rizwan Ahmed Khan | Member | |
| 20. Prof. Waseem Akram | Member | |
| 21. Dr. Shakeel Ahmed | Member | |
| 22. Head Boy | Member | |
| 23. Head Girl | Member | |

After threadbare and thorough discussions it was unanimously resolved and recommended that rate for the year 2022-2023 to carry out the expenditure to be incurred on the students for their participation in the activities outside the college as follow:-

S.No.	Particular	Existing Rates	New Rates
01	D.A.	Rs. 135/-per day	Rs. 135/-per day
02	Accommodation	Rs. 175/-per night	Rs. 175/-per night
03	Refreshment on event day	Rs. 35/-per day	Rs. 40/-per day
04	Bus fare for Jammu only (For other places Actual Bus fare will be given)	Rs. 390/- on sided	Rs. 400/- on sided

Terms and conditions

1. The approval for the participation of the students shall be got from the Worthy Principal after thorough screening of the students by the concerned committee.
2. The accompanying staff will also be paid minimum charges as warranted under rules or equivalent to students whichever is less if it is not paid by the organizing authority.
3. The refreshment will be paid to the participating students only.
4. Actual bus fare will be given to the students.

The meeting ended with a vote of thanks to the chair.

Submitted to the worthy Principal for kind approval.

Principal
Govt. Degree College
Mendhar

INTERNAL QUALITY ASSURANCE CELL

GOVT. CHHOTY SHAH MEMORIAL DEGREE COLLEGE, MENDHAR



Minutes of the meeting

13-10-2022

A meeting of the following teaching staff was held on 13-10-2022 under the Chairmanship of Dr. Mohd Shafiq, Coordinator IQAC in connection with organization of "DISPLAY YOUR TALENT." Programme in the college.

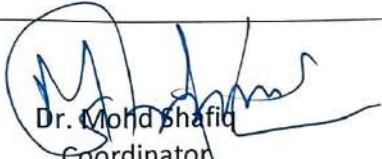
1. Prof. A.A.Choudhary
2. Prof. Mohd Akram
3. Dr. Ajaz Ahmed
4. Dr. Refit Naz Kouser
5. Dr. Asad Imran
6. Prof. Asrar Ahmed
7. Prof. Murtaza Ahmed

After threadbare discussion and deliberation on the agenda point it was unanimously resolved that:-

- Display your Talent Programme will be organised in the first week of November-2022 in order to explore the hidden talent of the students.
- Different components were allotted to different faculty members for preparation and screening of the items as shown below.
- The faculty members can opt at their own level any other faculty members for the preparation of items and other logistic support.
- The students are allowed to participate in any activity other than mentioned below and concerned teacher will allow them subject to screening the items.
- Basic ethical values will be observed while displaying the items and the teacher concerned will ensure that all the items are properly scrutinized and no anti-social, anti-ethical and anti-national activity will be displayed.

S.NO	Name of the faculty members	Main Component	Sub-components
01	Prof. Mohd Akram Prof. Murtaza Ahmed	Fine Arts	Painting, Collage, poster making, Installation, Mehandi, Cartooning, Clay modeling, Photography
02	Prof. A.A.Choudhary Dr. Ajaz Ahmed	Literary Events	Elocution, Debate, Quiz,
03	Prof. A.A.Choudhary Dr. Ajaz Ahmed Dr. Asad imran	Music Events	Songs, Ghazal and other musical activities (Solo and Group)
04	Dr. Asad imran Prof. Asrar Ahmed	Dance Event	Folk Dance, Classical Dance and other related activities
05	Prof. Mohd Akram Prof. Murtaza Ahmed	Theatre Events	One Act Play, Skit, Mime, Mimicry etc.

Submitted in original to Worthy Principal for kind information and approval.


Dr. Mohd Shafiq
Coordinator
IQAC
Govt. CSM Degree College
Mendhar

INTERNAL QUALITY ASSURANCE CELL GOVT. DEGREE COLLEGE, MENDHAR



MUNITES OF THE MEETING DATED 20-01-2023

A meeting of the following staff members was held today on 20-01-2023 *at-2-30pm* under the chairmanship of Dr. Mohd Shafiq coordinator IQAC of the college regarding the Celebrations of Republic Day-2023.

1. Prof. Shokit Hussain
2. Prof. Mohd Akram
3. Dr. Asad Imran
4. Mr. Mohd Alyas(PTI)
5. Mr. Javiad Ahmed, (Jr. Assistant)

After threadbare discussion on the agenda of the meeting it is unanimously resolved and assigned that:-

1. Prof. Shokit Hussain and Mr. Javiad Ahmed shall ensure all the refreshment arrangements for the participating students and staff on the Day of Celebrations (i.e. 26-01-2023).
2. Prof. Mohd Akram (ANO NCC) shall ensure the participation of NCC contingent in the Parade at the Govt. Degree College, Mendhar and Govt. Higher Secondary School, Mendhar without fail and prepare the contingent accordingly.
3. Dr. Asad Imran (PO NSS) shall ensure the participation of NSS contingent in the parade at the Govt. Degree College, Mendhar and Govt. Higher Secondary School, Mendhar(General Venue) without fail and prepare the contingent accordingly.
4. Dr. Asad Imran (PO NSS) shall ensure the participation of NSS volunteers for National Anthem at the Govt. Degree College, Mendhar and Govt. Higher

Secondary School, Mendhar (General Venue) without fail and prepare the students accordingly.

5. Dr. Asad Imran (PO NSS) shall ensure the participation of NSS volunteers for Cultural items (Folk Song And Folk Dance etc.) at the Govt. Degree College, Mendhar and Govt. Higher Secondary School, Mendhar (General Venue) without fail and prepare the students accordingly.
6. Mr. Mohd Alyas (PTI) shall ensure the entire arrangement of Flag and its ~~hosting~~ ^{hoisting} without any lapse. He will be responsible for the entire process of ~~hosting~~ ^{hoisting} of Flag on the Republic Day on 26-01-2023 ^{at GDC, Mendhar}
7. Mr. Mohd Alyas (PTI) shall ensure the lighting of college building on 25-01-2023 evening i.e. one day before the celebrations. He will also make arrangement of sweets for the celebrations Day.
8. Prof. Mohd Akram (ANO NCC) and Dr. Asad Imran (PO NSS) shall ensure the presence of all the NCC cadets and NSS volunteers respectively at the Govt. Degree College, Mendhar and Govt. Higher Secondary School, Mendhar (General Venue) without fail on the Celebrations Day.
9. All the above members shall make earnest efforts for full participation of students in the Celebrations of Republic Days, 2023.

Meeting ended with a vote of thanks to the chair

Submitted to Worthy Principal for Kind Approval, information and further necessary action.

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INTERNAL QUALITY ASSURANCE CELL
GOVT. CHHOTY SHAH MEMORIAL DEGREE COLLEGE,
MENDHAR




Meeting Notice
06-02-2023

As desired by Worthy Principal, all the teaching staff members (Permanent and academic Arrangement) are required to attend an urgent meeting in Principal Chamber on 06-02-2023 at 1:00 pm sharp regarding preparation and submission of Self Study Report of NAAC cycle-II.

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 Dr. Mohd Shafiq
 Coordinator
 IQAC
 Govt. Degree College
 Mendhar

01/2/23

INTERNAL QUALITY ASSURANCE CELL

GOVT. DEGREE COLLEGE, MENDHAR



MUNITES OF THE MEETING DATED 06-02-2023

A meeting all the teaching staff (Permanent and academic Arrangement) of the college was held on 06-02-2022 at 01.00pm under the chairmanship of Dr. Mohd Azam, Principal in his office Chamber regarding collection of data compilation of data, drafting of self study report of NAAC for cycle-II self study report of NAAC for cycle-II and preparation and submission of self study report of NAAC for cycle-II in the year 2023.



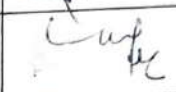

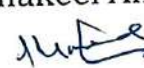







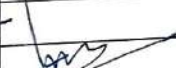
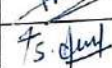
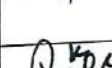
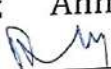
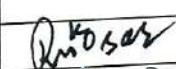
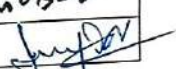
The following permanent teaching faculty members attended.

S.No	Name	Designation
1	Dr. Mohd Shafiq	Associate Professor
2	Prof. Shokit Hussain	Associate Professor
3	Prof. Saleem Ayaz Arif	Associate Professor
4	Prof. A.A.Choudhary	Assistant Professor
5	Prof. Javid Manzoor	Assistant Professor
6	Prof. Mohd Akram	Assistant Professor
7	Dr. Ajaz Ahmed	Assistant Professor
8	Prof. Rizwan Ahmed Khan	Assistant Professor
9	Prof. Waseem Akram	Assistant Professor
10	Dr. Rifat Naz Kousar	Assistant Professor
11	Dr. Asad Imran	Assistant Professor
12	Dr. Zulfqar Hussain Shah	Assistant Professor
13	Prof. Asar Ahmed	Assistant Professor
14	Dr. Shakeel Ahmed	Assistant Professor
15	Dr. Tabarak Amin Khan	Assistant Professor
16	Prof. Murtaza Ahmed	Assistant Professor
17	Mr. Mohd Alyas	PTI

Besides, the following teaching faculty on Academic Arrangement was also present in the meeting.

S.No.	Name	Subject
1	Dr. Shahid Aziz	Arabic
2	Mr. Arif Hussain War	Geography <i>Arif</i>
3	Mr. Zaheed Ahmed	English
4	Dr. Jahangeer Ahmed Bhat	Pol. Science <i>Jahangeer</i>
5	Ms. Avneet Kour	Geography
6	Mr. Chanderdeep Singh	Computer Application <i>Chanderdeep Singh</i>
7	Dr. Towseef Hassan	Zoology <i>T. Hassan</i>

After thorough discussion on the agenda points, it was unanimously resolved that the following criteria shown against each is hereby assigned to the faculty members for collection and compilation of data of NAAC for cycle-II. The respective criteria in charges will coordinate with his team and look after and manage all the relevant documents column wise/matrices wise of the entire criteria and Data collection and compilation team will wholeheartedly cooperate with the criteria in charges. The entire staff teaching and non-teaching will take this task very seriously and provide all the relevant documents to the concerned well in time and without fail so, as to complete this assignment well in time and smoothly. The library staff will work for the entire management of library affairs and its automation. The convener library committee shall ensure that the automation of Library will be done within two weeks after completing all the codal formalities. The concerned nonteaching staff shall ensure the entire management work of the respective laboratories and submit the workdone report to concerned HODs.

S.No.	Criteria	Name of the Criteria Incharges	Data Collection and Compilation team	Signature
1.	I	Prof. Javed Manzoor	Dr. Asad Imran Mr. Zaheed Ahmed	
2.	II	Prof. Mohd Akram	Dr. Tabarak Amin Khan Prof. Murtaza Ahmed Dr. Jahangeer Ahmed Bhat Ms. Anjum Jafri	  
3.	III	Dr. Shakeel Ahmed	Dr. Zulfqar Ali Shah Dr. Sayeeda Kouser Bhatti Mr. Arif Hussain War	  
4.	IV	Prof. Shokit Hussain	Prof. Rizwan Ahmed Khan Mr. Masroor Ahmed Mir	 
5.	V	Prof. Choudhary A.A.	Prof. Asrar Ahmed Dr. Showkat Hussain Wani	 
6.	VI	Prof. Saleem Ayaz Arif	Prof. Mohd Razaq Mr. Alyas Ahmed Dr. Towseef Hassan Ms. Avneet Kour	   
7.	VII	Dr. Ajaz Ahmed Banday	Dr. Rifat Naz Kouser Dr. Shahid Aziz	  

Moreover, a updation and technical committee of the following members is also constituted.

1. Prof. Waseem Akram
2. Mr. Chanderdeep Singh

Dr. Mohd Shafiq, Coordinator IQAC will be the overall incharge of the entire process and will coordinate meeting will all the criteria teams one by one and will inform the progress on weekly basis.

Meeting ended with a vote of thanks to the chair.

Approved

 Dt. 07/12/23