



## Yearly Status Report - 2019-2020

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	GOVT. DEGREE COLLEGE MENDHAR
Name of the head of the Institution	Prof. Dileep Kumar Raina
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01965-226793
Mobile no.	9419171754
Registered Email	principalgdcmendhar@gmail.com
Alternate Email	iqacgdcmdr@gmail.com
Address	Mendhar
City/Town	Mendhar Poonch
State/UT	Jammu And Kashmir

Pincode	185211			
<b>2. Institutional Status</b>				
Affiliated / Constituent	Affiliated			
Type of Institution	Co-education			
Location	Rural			
Financial Status	state			
Name of the IQAC co-ordinator/Director	Dr. Mohd Shafiq			
Phone no/Alternate Phone no.	01965226793			
Mobile no.	9419610391			
Registered Email	principalgdcmendhar@gmail.com			
Alternate Email	iqacgdcmdr@gmail.com			
<b>3. Website Address</b>				
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.gdcmendhar.ac.in/files/aqar18-19.pdf">http://www.gdcmendhar.ac.in/files/aqar18-19.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>	Yes			
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://www.gdcmendhar.ac.in/files/academic-calender19-20.pdf">http://www.gdcmendhar.ac.in/files/academic-calender19-20.pdf</a>			
<b>5. Accrediation Details</b>				
<b>Cycle</b>	<b>Grade</b>	<b>CGPA</b>	<b>Year of Accrediation</b>	<b>Validity</b>

				<b>Period From</b>	<b>Period To</b>
1	B	2.24	2019	01-Apr-2019	31-Mar-2024

**6. Date of Establishment of IQAC**

02-Apr-2010

**7. Internal Quality Assurance System****Quality initiatives by IQAC during the year for promoting quality culture**

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/beneficiaries
IQAC meeting with non-teaching staff meeting regarding punctuality and accountability	17-Jul-2019 01	21
IQAC meeting with Staff to start the academic session 2019-20 and other administrative issues	17-Jul-2019 01	16

[View File](#)**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Salary 2202	State Govt	2019 365	45187000
Institution	Salary (NPS) 2071	State Govt	2019 365	1091000

[View File](#)**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

<b>10. Number of IQAC meetings held during the year :</b>	<b>11</b>
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	<b>Yes</b>
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
<ul style="list-style-type: none"> <li>• Prepared and Submitted AQAR for the year 201819.</li> <li>• Periodical meetings with staff members are initiated to formulate the plan of action. The implementation of action plans are reviewed in the subsequent meetings.</li> <li>• Purchase of books for college Library. Purchase and procurement of material for upliftment of laboratories and library.</li> <li>• Start of construction work of Girls Hostel and Five class Rooms.</li> <li>• Development of Botanical Garden, Herbal Garden and beautification of the Campus by developing floral beds and plantation of trees.</li> </ul>	
<a href="#">View File</a>	
<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>	
<b>Plan of Action</b>	<b>Achivements/Outcomes</b>
Academic Calendar(Holistically Designed)	The academic calendar for the session 2019-20 was more elaborative and successfully executed.
Admission of students for the new session (201920)	The admission given to the students on preferencecummerit basis strictly according to the norms and guidelines issued by the affiliating University and state government
<a href="#">View File</a>	

<b>14. Whether AQAR was placed before statutory body ?</b>	<b>Yes</b>				
<table border="1"> <thead> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> </thead> <tbody> <tr> <td>College Advisory Committee</td> <td>09-Aug-2021</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Advisory Committee	09-Aug-2021
Name of Statutory Body	Meeting Date				
College Advisory Committee	09-Aug-2021				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	<b>Yes</b>				
Date of Visit	27-Mar-2019				
<b>16. Whether institutional data submitted to AISHE:</b>	<b>Yes</b>				
Year of Submission	2020				
Date of Submission	18-Feb-2020				
<b>17. Does the Institution have Management Information System ?</b>	<b>Yes</b>				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The institution is steadily moving from the traditional to automated Management Information Systems (MIS). The following systems are fully functional in the Institute from last few years.</p> <ol style="list-style-type: none"> <li>1. Biometric Attendance System for Staff</li> <li>2. Library is automated :KohaneVMare Player:Version:3,14.00.000</li> <li>3. Institutional bulk email system for timely and speedy information to the students</li> <li>4. Result and Students Performance Analysis Software</li> <li>6. Online system for Daily Reports</li> <li>7. MOOC and Google Classroom</li> <li>8. CCTV and Security Systems</li> <li>9. Publications in eversion</li> <li>10. Android based Apps for various societies and events.</li> <li>11. Online admission system for students</li> <li>12 College website for information and management of college data</li> <li>13. Online Banking transactions</li> </ol>				

14 Purchase and Procurement of material through GEM. Apart from all these the students are encouraged to develop apps, websites and software as per the requirements. The department of Computer Application is actively helping and encouraging students and staff for moving the institution towards Management Information System and the college is cautious to adopt Management Information System in the days to come.

## Part B

### CRITERION I - CURRICULAR ASPECTS

#### 1.1 - Curriculum Planning and Implementation

##### 1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Government Degree College Mendhar is established in 2005 under Prime Minister Reconstruction Plan and is affiliated to University of Jammu. For the effective implementation of the curriculum vision and goals of college are kept in mind. The vision and mission of the college are corroborated with the objectives of the society and reflects the commitment of the Institute towards holistic development of the students and inculcating the social and human values in them through academic, co-curricular and socially meaningful activities. The college vision, mission and objectives are communicated to all stakeholders through college website ([www.gdcmendhar.ac.in](http://www.gdcmendhar.ac.in)), college magazine and admission prospectus. The college believes in adopting a holistic approach towards the effective delivery of the curriculum through a structured and transparent process. Based on the University of Jammu academic calendar, various departments of the college prepares the academic calendar at the beginning of session. The departments allocate subjects to teachers and prepare time table. The teaching, learning and evaluation schedules are strictly as per the Academic calendar notified by the Jammu University. All the departments in the college follow the curriculum designed and prescribed by the University of Jammu. University updates the syllabus periodically for various UG Courses. All the courses are offered in semester mode. The college has well qualified, dedicated and experienced faculty. There is a strict adherence to the time-table and course plan. The time table is formulated so as to finish the stipulated hours needed towards each subject. The Course Plan involves and encourages the teachers to include various methodologies like ICT, Blended learning, Flip class, Role - play, Experiential learning, Peer-learning, debates and discussions to ensure effective preparation and

delivery of each segment. Guest lectures by eminent personalities in the relevant area, workshop, seminars and industrial visits are also modes of imparting quality education. The plan infuses co-curricular and extra-curricular activities with academics to meet the objective of the course. There are various centralized as well as departmental clubs apart from NCC and NSS. These conduct various activities like discussion, debates, guest lecturers which enhance the skills of the students. Remedial classes are extended to the students at regular basis. These classes are aimed at improving the performance of students who are struggling with their academics. Internal assessment is a crucial part of the instruction process. The Internal assessment which consists of internal tests, presentations, projects and assignments are conducted to evaluate the performance of students. Continuous review of the progress of syllabus completion, performance of the students, association activities are done in the department level meetings on the regular basis. The final Internal Assessment of the students is uploaded and submitted to the University of Jammu in timely manner under the supervision of Internal Assessment Committee of the college. The college infrastructure and facilities are continuously being upgraded to suit the needs of changing curriculum and pedagogy. The college has well-equipped laboratories and classrooms with projection facilities for both faculty and students. The renovated college library is fully automated that offers various Facilities.

#### 1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Certificate Course in Computer Application	NIL	15/03/2020	180	Skill DEvelopment in computers	MS Office, Usage of Internet, Computer Hardware, Software.
Certificate course on basic nursing	NIL	04/10/2019	31	Skill enhancement in nursing	Basic First hand Treatment

#### 1.2 - Academic Flexibility

##### 1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	NIL	31/05/2020
BA	NIL	31/05/2020

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	NIL	31/05/2020
BSc	NIL	31/05/2020

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	123	Nil

### 1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	31/05/2020	Nil

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	NIL	Nil
BSc	Field Visit Organized by Department of Botany and Zoology	31

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### 1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No



Alumni	Yes
Parents	Yes

#### 1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

##### Feedback Obtained

The development of any organization heavily depends upon a well functioning feedback system involving all major stakeholders. The college has been practicing online feedback system through Google form in a standardized format accommodating all the stakeholders including teachers, students, alumni and parents to help the individuals and organization as a whole to improve the performance and effectiveness of the Institution. Since the process of feedback is based online it reduces paper work and in one of the ways to deploy green practices. The institution collects the feedback on curriculum aspects and courses from different stakeholders such as the students, parents, alumni, and Faculty. The college maintains an IQAC as a quality enhancement measure. In supervision of IQAC, various departments and committees like Career Guidance, AntiRagging and Anti Sexual Harassment Committee, Student Welfare Cell etc reinforce the curriculum by incorporating updated information and diurnal social issues. The college conducts annual Alumni Meet, in which suggestions and feedback are received from Alumni students. Student Feedback on Institutional Performance is evaluated based on the parameters such as Overall impact of college on Student life College Office Support Security alert and approach Overall ambiance / cleanliness of the Campus Canteen Facility Internet Facility (WiFi) Sports Facility ERP Updates and Class scheduling Assessment, Evaluation and Feedback Co Curricular and Extra Curricular Activities. Parent Feedback on Institutional Performance is evaluated based on the parameters such as Overall ambiance / infrastructure of the College/ Administrative Office Support and response/ Value added programmes offered/ Field trips and other trips/ Exposure to extracurricular / Inter collegiate activities/ Periodicity of PTM's/ Class tests and examination conducted/ Overall / Class Discipline/ Timely updates / notifications given etc. Feedback from faculty members is regularly taken on various aspect related to teaching and learning. This feedback is analyzed to develop the roadmap for the academic year ahead and align the interests of various stakeholders with the institutional interests. Further, departmental level feedback is taken from students to enhance the teaching learning process. The analysis of such feedback is done on an institutional level and in case of any grievance the appropriate department initiates an enquiry and proposes suitable action to be taken by the Principal. . The college has also made many infrastructural improvements to provide bigger, better equipped classrooms to the students and ful fill all necessary requirements of space. Feedback of stakeholders is sought regularly about infrastructure and learning resources for ensuring their satisfaction. Accordingly, continuous review of infrastructure and learning

resources is carried out by respective committees and the recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities.

## CRITERION II - TEACHING- LEARNING AND EVALUATION

### 2.1 - Student Enrolment and Profile

#### 2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	895	600	420
BSc	Science	232	138	92

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### 2.2 - Catering to Student Diversity

#### 2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1203	Nil	31	Nil	Nil

### 2.3 - Teaching - Learning Process

#### 2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
31	28	8	11	4	8

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

#### 2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is a relationship between two people with the goal of professional and personal development. Mentoring is a process in which a resource person who has knowledge and experience in some particular area shares it with the person being mentored. It is a supervisory and friendly practice which provides a flexible and assessable environment to the learner. Unlike traditional teaching system it is purely a student-centric. GDC Mendhar is following this approach with providing a holistic mentoring experience to the students. Every faculty acts as a role model and spends time with individual students, encourages them, listens to their problems, makes suggestions and tries to do the best to draw out the inner knowledge and skills of the mentees. Our mentors/teachers have not turned any stone to help the mentees to find the right direction, to set the goal, and to channelize the knowledge properly. At the institutional and student level this is imparted in the minds of educators that a student can find the psychological support and social equity only by the effective role of mentoring. The goals and objectives of the student mentoring system are: To achieve the goals and objectives Govt. Degree College Mendhar with the efforts of able faculty members try to develop a cordial environment for the learners where every individual student is in direct contact of the mentors besides the classroom through various platforms. In this connection the institution has been taking many steps and brought reforms in the teaching learning system. Every faculty member tries to involve the learners in a bilateral teaching process in the classroom and strives to become a knowledge seeker. Moreover, the head of the institution issued instructions to the teachers to call every student by name during classroom teaching system. The teachers encourage the students, consider their grievances as far as possible and play the role of guide and role model for learners. All H.O.Ds and faculty members of this higher education institution play the role of mentor. They encourage the students to enjoy the learning process by different means, like class group discussions, WhatsApp groups and Google classes etc with special focus in COVID days. Teachers are always trying to bridge the gap which has been created during the pandemic by direct personal and individual contact with mentees through mobile phones and social media platforms like Facebook, Instagram, Twitter etc. Therefore all departments of the college created WhatsApp groups for the purpose of open discussion and learning where the teacher plays the supervisory role and guides the learners for the best acquisition of knowledge from their home and their work places. To fulfill the emerging needs of the students and due to the availability of internet and social networking the college teachers engage themselves with the mentees by Google class rooms, Zoom and other supporting digital platforms. Besides the formal teaching curriculum, many clubs and societies also work in the college for the purpose to engage mentees into the co-curricular and extra-curricular activities. Therefore the mentoring system is up to the Hr. Edu Standard.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1203	31	1 : 39

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	19	6	1	9

### 2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year	Name of full time teachers receiving	Designation	Name of the award, fellowship, received from Government or recognized
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of Award	awards from state level, national level, international level		bodies
2019	Dr. Shakeel Ahmed	Assistant Professor	Chaired a session "Functional Biomaterials" at international Conference ICPNB-2019 at Shenzhen Polytech University, Shenzhen, Guangdong, China.

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## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	1st	20/01/2020	20/07/2020
BSc	UG	1st	20/01/2020	20/07/2020
BA	UG	3rd	17/01/2020	11/06/2020
BSc	UG	3rd	17/01/2020	11/06/2020
BA	UG	5th	19/12/2019	30/05/2020
BSc	UG	5th	19/12/2019	30/05/2020
BA	UG	6th	09/10/2019	16/12/2020
BSc	UG	6th	09/10/2019	16/12/2020

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### 2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Our college has already developed a mechanism for gradual progress of the students by continuous internal evaluation system. Initially we conduct aptitude test in every class for new comers and identify weak and advanced learners. We evaluate the students periodically based on their aptitude and abilities and time to time follow feedback process through different means and assessments. After finishing one unit or topic, we take an objective question answer exam to evaluate their understanding about the concerned topic either in oral or written form. In every semester we conduct two unit tests and one preliminary exam on the respective curriculum. The unit tests are designed carefully to evaluate the students and evaluate their knowledge skills about the topics

taught. The question papers are designed in such a way that they have to give descriptive answers. We evaluate them based on the given home assignment also. Periodically we arrange classroom seminars which help them to get confidence which in turn removes the fear of facing a big audience. Quiz competitions based on syllabus have been conducted via Google classrooms. For continuous internal evaluation regular online objective and subjective tests were also planned in some departments. The questions are so designed to test the understanding, applicability and thinking ability of the student. Some of the tests were made with time limitation and the students were allowed to attempt the same only once. Every student was given a specific login id for single login and attempt to ensure fair judgement of performance.

### 2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Govt. Degree college Mendhar is affiliated institution with university of Jammu, while the administrative and financial assistance provided by the department of higher education govt. of Jammu and Kashmir U.T. So the academic process and schedule directly come under the jurisdiction of University of Jammu. As per university norms, we are bound to conduct internal assessment tests and external exam is being directly conducted and evaluated by university through college. First internal assessment test is conducted after 8 weeks of the commencement of the semester. After the completion of 12 weeks the second test would be conducted. The collage follows criteria for internal collage evaluation system in internal assessment and sill courses. The time table committee displays all the circulars on notice board from time to time. The faculty informs and elaborates the syllabus, its objectives and paper pattern to students at the beginning. The faculties provide extra guidelines and counselling to students. The college prepares academic calendar at the beginning of the year and distributes it to the students at the time of their admission in the college and the academic session 2019-20 was no exception. The academic calendar is also distributed among all teaching non-teaching staff of the college. The academic calendar contains the yearly schedule of the college ranging from the list of holidays (national level holidays, state level holidays, local holidays and the institutional holidays), date schedule of the college examinations and other forms of evaluation such as evaluation through performance in Departmental seminar presentation etc. The tentative dates of publication of college results are also mentioned in the academic calendar. Other than the general timetable and college calendar, different departments also prepare their plans of actions in every academic session separately and implement the same. The following are the evaluation process implemented by the college. 1. One internal assessment test of 20 marks for 4 credit of Skill enhancement course and 6 credit for General and Generic CBCS courses. 2. The 10 marks internal assessment test for 2 credit CBCS ability courses. 3. For practical subjects, there shall be a continuous evaluation during the semester for 25 sectional marks and 50 end examination marks. To improve the outcome of laboratory work done in a semester, out of the 25 marks for internal, day-to-day work in the laboratory shall

be evaluated for 15 marks and internal examination for practical shall be evaluated for 10 marks conducted by the concerned laboratory teacher. Moreover seminars are conducted for all the students and are asked to present seminars in classroom on select and assigned topics related to subject. Presentation skills, subject knowledge, commutative ability, response given to questions are the criteria to evaluate the class and students. Moreover, Special tests for slow learners and more assignments are given for practice. The students will be informed the mistakes committed and guided to improve their performance in next examinations. It is mandatory to conduct computer practical exams. Computer practical exams are conducted in collage in accordance with prescribed syllabus.

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gdcmendhar.ac.in/downloads.aspx>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BSc	Science	58	32	55.17
UG	BA	Arts	148	59	39.86

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## 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://forms.gle/k7XXqGFczcUY8RKp7>

## CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NIL	0	0



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### 3.2 - Innovation Ecosystem

#### 3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	31/05/2020

#### 3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	31/05/2020	NIL

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#### 3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
01	DEPARTMENT OF COMPUTER APPLICATION	GDC MENDHAR	CERTIFICATE COURSE IN COMPUTER APPLICATION	SKILL DEVELOPMENT15/03	15/03/2020
02	GDC MENDHAR	37RR Battalion Punjab	BASIC NURSING COURSE FOR GIRLS	SKILL ENHANCEMENT	04/10/2019

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### 3.3 - Research Publications and Awards

#### 3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
0	0	01

#### 3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

NIL

Nil

## 3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	EVS	2	0.25
International	EVS	3	5.01
International	COMPUTER APPLICATION	1	5.01
International	BOTANY	1	6.71

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## 3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	6
Urdu	2

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## 3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Role of Mass Media in creating Environmental Awareness among the residents of Poonch District of JK India	Javed Manzoor, Waseem Akram	International Journal of Advanced Scientific Research and Management, Volume 4 Issue 1.	2019	0	GDC Mendhar	Nil

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## 3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NIL	NIL	2019	Nil	Nil	GDC Mendhar

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## 3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	6	1	1
Presented papers	Nil	2	Nil	Nil
Resource persons	1	1	Nil	Nil

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## 3.4 - Extension Activities

## 3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day 21-06-2019	NSS/NCC	17	540
Anti-Drug Day 26-06- 2019	NSS/NCC	10	115

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## 3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Basic Nursing Course (Award/Certificates)	38	37 RR	38
Basic Nursing Course (Coordinating Certificates)	01	37 RR	1

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3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	NCC/NSS	Cleanness Drive	11	162
World Aids Day	NSS	Awareness Campaign	9	147

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### 3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Extension Lecture organized on "Gender Equity" (Issues and challenges faced by women)	182	NIL	01

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3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	01/06/2019	31/05/2020	0

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Molana Azad Nation Urdu University Hyderabad	16/04/2019	Academic (Learner Support Centre)	609

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### CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

##### 4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
57.72	57.61

##### 4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Others	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing

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## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Kohanew-V Mare Player	Fully	3.14.00.000	2014

### 4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6619	1397058	2045	1290559	8664	2687617

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### 4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	31/05/2020

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## 4.3 - IT Infrastructure

### 4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	47	1	9	1	1	2	18	11	0
Added	18	0	2	0	0	0	2	2	0
Total	65	1	11	1	1	2	20	13	0

### 4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

13 MBPS/ GBPS

### 4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

NIL

<http://www.gdcmendhar.ac.in/>**4.4 - Maintenance of Campus Infrastructure**

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
21.43	20.08	0.26	0.26

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities for the effective functioning of the college. Various committees are constituted to plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilised. The committees conduct meetings on regular intervals to discuss the matters pertaining to the improvement of the college. These committees make necessary arrangements for adding new infrastructure and facilities as per the need of different departments, students and faculty of the college. Maintenance and Upgradation of College Infrastructure. As per the recommendations of college committees, Principal of the college submits in detail action plans to JK, Higher Education Department for approval and allocation of funds. The college ensures optimal allocation and utilization of the available financial resources for maintenance and up gradation of different facilities by holding regular meetings of various committees constituted for this purpose. Construction and repairing of physical infrastructure of the College is done by the JK PWD (RB), following the codal formalities. Keeping in view the requisitions of different departments of the college, College High Power Committee recommends the purchase of items/equipments for the use in laboratories, classrooms, library, and office. The procurement is done via transparent, efficient and speedy mode through GEM Portal. However, the items which are not listed on GEM Portal are procured through e-tendering mode/procedure in vogue. The college development committee ensures optimal utilization of funds allocated to the departments during each academic year.

Laboratories/IT Infrastructure The college laboratories are kept updated to ensure practical knowledge of learners, maximum productivity and quality results. Standard Operational Procedures for handling various chemicals and instruments are strictly followed for achieving, maintaining and improving accuracy. Laboratories are upgraded with best possible equipments to increase productivity and experimental quality. The IT infrastructure is continuously monitored and updated for effective utilization. All the stakeholders have equal opportunity to use these facilities as per the rules and policies of the institution. The library and Sports Facilities The College

library is well furnished fully automated, having separate seating arrangements for boys and girls. The college library under the guidance of library committee takes various innovative initiatives to make the library services and its learning resources students-teachers oriented. The library staff maintains all text books, articles, magazines, and other infrastructural facilities in library. The library is continuously augmented with the latest books and journals to help the students to remain abreast with the current and contemporary issues. Any demand from students for new books and periodicals is met with prompt response. The college has adequate facilities for sports to ensure all-round development of the students. The college has two separate lush green grounds one each for boys and girls. The college has well established facilities for cricket, football, volleyball, table tennis, badminton, chess, carom, etc. to enable the students to take part in their choice oriented game. A full time Physical Director guides the students in various sports activities.

Transportation/Canteen: College provides the transport /Canteen Facility.

<http://www.gdcmendhar.ac.in/>

## CRITERION V - STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Aid	9	27000
Financial Support from Other Sources			
a) National	Post Matric Scholarship for SC/ST and Pahari Students	803	2866800
b) International	NIL	Nil	0

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved

Guidance for competitive Examinations	01/01/2020	90	College Faculty
Guidance and Career Counselling	01/09/2019	151	JKEDI, BANK, SKAUST, ARMY

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### 5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Career Counselling Committee GDC Mendhar	15	10	8	8

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### 5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	5

## 5.2 - Student Progression

### 5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	Nil	Nil

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### 5.2.2 - Student progression to higher education in percentage during the year

Year	Number of	Programme	Department	Name of institution joined	Name of programme admitted to
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	students enrolling into higher education	graduated from	graduated from		
2020	65	BA/B.Sc	Arts and Science	B.Ed Colleges of Jammu and Kashmir, AMU, Lovely Professional University, JNU, MANUU, DU, JNU, BHU, JU, KU and other State and National Universities	Arts, Humanities, Languages Natural Sciences, Physical Sciences and Biological Sciences, IT and Computer Sciences,

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NSS Day Cultural Symposium	College Level	120
Essay Writing Competition on Drug Abuse	College Level	30

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### 5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	3rd Prize in Symposium	National	Nil	1	198	Waheeda Sadeeq



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### 5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The purpose of Students' Body is to look after the welfare of the students , to promote and co-ordinate the extra-curricular activities for better cooperation among students. Students' Body organizes the programs, activities and services which serve the co-curricular, cultural, social, recreational and educational interest of students at the College level and later in universities.

The Students' Body helps in sharing students ideas, interests, and concerns with teachers and administration of the college. It contributes for the development of students leadership skills, enrich experience, programme, planning and also develop volunteer-ship. It also develops social awareness among students. GDC Mendhar Students' Body The Students' Body is the representative body of the entire student community of the college. GDC-Mendhar Students' Body mission is to encourage and promote the values that represent good character in all students and build responsible leaders within student's community. The College Students' Body is as following: President ,Vice President , Secretary ,Member Representative including one female representative The College Students' Body consists of the members who are full time students in the college. Leadership, Roles and Duties of the Members

President ---- Lead all meetings ,Give assistance, guidance , act as a facilitator during discussion Maintain frequent contact with students, faculty and administration ,Work with advisor on all planning , Participate in student council sponsored activities/events Vice President -----Work closely with President ,Assume President's duties when needed , assist the President in preparing meeting agendas etc Secretary -----Duties include careful note taking of every meeting. , Duties also include keeping record of activities and working of the body , Remain in touch with representative groups to ensure students participation ,The Secretary creates the distribution of all documents pertaining to Students when needed. Member Representative : Manage communication among the associations and management , Providing guidance, advice and information if requested , Creates a positive campus atmosphere, liaises among Students' Council and other parties of interest, communicates and holds meetings for students interested in the specific event(s), creates schedules, procures any necessary materials for those events. DUTIES AND RESPONSIBILITIES OF THE STUDENT ASSOCIATION Prevention of ragging in the campus through counselling senior students, help the administration whenever necessary , Guiding the junior and needy students to improve their technical, managerial skills by organizing seminars/ workshops ,Encourage, motivate, innovative and creative skills of the students , Organize any activity to improve the knowledge and skills of the students , Maintenance of the peace and harmony among college community , Organize the programs to improve the cleanliness and greenery in campus.

## 5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

120

5.4.3 - Alumni contribution during the year (in Rupees) :

2500

5.4.4 - Meetings/activities organized by Alumni Association :

Yes: Registration under process The goal of our Alumni Association is to create a network that will serve and empower graduates of GDC-Mendhar. Alumni Association has applied for registration on 06-02-2015 with following objectives: Arrange and support placement activities for the students of the college , Encourage the students of the college members of the Association for research development work in various fields like Arts, Computers, Sciences, etc. , Mentor the students of the college for higher education, development of character and being GOOD citizens / human beings , Encourage and support students of the college in sports, cultural and extra-curricular activities , Work towards environment conservation, anti- pollution activities like air,water, soil and sound pollution, street plays, demos, presentations, role-play and all possible ways of social awareness which includes COVID-19 most recently, Help victims of Natural calamity and disasters like earth quakes, floods, storms, malnutrition, fire and violence. The alumni association is very active in promoting interactions among the alumni, staff and the management. Besides helping the alumni in all possible ways, it also lends its support to the college to achieve its cherished goals, its VISION and MISSION. Training programs for students For the pre-final final year students, training programs are being organized for improving communication skill, performance in Group Discussion, Interviews .Experts from bureaucrats and fields expert are conducting these programs, among them many of are alumni. Alumni are invited for voluntarily to help their younger students to improve their performance. Alumni Association Committee President : Mr. Waseem ul Haq Undergraduate in Science Stream Contact number: 7006872078 Vice-President : Mr. Javid Ahmed Khan(Junior Assistant) Undergraduate in Arts with Computer Contact number : 9797626467 Secretary : Mr. Rajat Sharma (Sub- Inspector) Undergraduate in Science Member : Mr. Zahid Ahmed ( Bank PO) Member: Nighat Choudhary (JK Bank PO) Contact No 7889303649 Member: Ghulam Rubani , Research Scholar IIT Roorkee Contact No 9086102540 Member: Mohd Safeer Research Scholar Garhwal University Contact No 9149891147 They encouraged students for participation in Co-curricular and

extracurricular activities. Our alumni willingly came for induction programmes organized in the college during academic year 2019-20 to guide the blooming graduates. They interacted with the students admitted in the college and make them familiarize with the campus environment. Latest Alumini meet was held on 08-06-2019.

## CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

#### 6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Institution works by involving all the stakeholders viz., Chair (Principal), Staff (Teaching and non-teaching) and Students. In order ensure participative management and decentralisation of power different roles are being assigned to different staff members and students at different rungs of ladder. □ Institutions is comprised of different departments created subject wise. Senior faculty member of respective departments is designated as Head of Department who control and command the working of that very department. □ Faculty from different departments is put together under different committees. Committees undertake the work and responsibilities of the institution like college development, discipline, purchase, faculty development, examination etc etc. □ Due representation of students is ensured through formation of students' body. Students' body is framed by the elected/unanimously nominated class representatives (CRs) from each section and from both the gender (girls boys) all of which in turn elect Head Boy and Head Girls. These representatives remain the members of various activities thus participate in decision making besides projecting demand of students through their own constituted body. Proposal for any activity/ development/ purchase of the college is decided by the concerned committee and tit over to the Principal with the minutes of meeting for final approval and execution. Two practices of decentralization and participative management during the last year are mentioned below: 1. Subject Tour Proposal by Students: Bioscience Student of final semester submitted a proposal to the Principal for organising a field visit at dairy farms, poultry farms, fish farms, botanical garden, zoo and wildlife protective areas. Action by Chair: Principal of the college forwarded the proposal to the Heads of Biosciences for discussion and submission of report thereof. Role of Heads of Biosciences: Heads of Botany and Zoology in consultation with rest faculty members and students finalised the dates, itinerary and worked out budgetary requirement. As a joint management student agreed to contribute for boarding and lodging expenses and institution decided to provide college bus, fuel and faculty members to accompany the tour. With these comments so decided proposal was put to chair for according approval. Participation of Chair: Principal accorded approval to the recommendations and passed the orders to the persons accompanying the tour and management for necessary preparation besides releasing the required amount. 2. Purchase of Material for the College. A grant for the purchase of furniture and equipment was received from

**State Govt. Role of Chair:** Principal asked the College Purchase Committee to finalise the purchase  
**Role College Purchase Committee:** College Purchase Committee sought the requirement from every department and finalised the purchase by prioritising the requirement to match it with the funds available.  
**Role of Chair:** Chair approved the proposal and issued the supply order for purchase.  
**Payment:** Material received against various supply orders was verified by the purchase committee with respect to quality and quantity and then the payment was released to the supplying firms.

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

## 6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admissions were made according to the University schedule duly notified in print media. Institution has also prepared information brochure containing the information of availability of courses, availability of staff, Do's and Don'ts along with academic calendar and provided it to the students at the time of admission. Merit list is prepared according to the policy of reservations and other governing rules of Govt. Students are given fair chance to be admitted in the college and the economically weaker students are helped through Students Aid system of the college along with govt schemes of scholarship while seeking admission as well as to pursue their chosen course
Industry Interaction / Collaboration	Institution works in collaboration with civil administration, civil society Indian Army, Universities, Industrial Units and Scientific Institutes. Either experts from these organisations are called for sharing their expertise with the stakeholders or students and staff is sent to these for getting training. Training of NCC cadets, running a basic nursing course for students, organising seminars, exposure visits managing visits to fish farm, animal husbandry, poultry farm, sericulture unit, bee keeping industry and sheep farm interaction with alumni training staff through HRD centres of university has been ensured this year also.
Human Resource Management	1. Staff is recruited through JKPSC and JKSSB. 2. Staff is evaluated and promoted through Annual Progress Reports. 3. Different committees of the staff are framed in this year also for effective management and academic functions. 4. Training of staff through their participation in workshops and capacity building programmes like orientation and refresher course is continued. 5. Functioning of grievance

	redressal, anti-ragging and sexual harassment cells continued. 6. Training of student volunteers through NCC and NSS continued.
Library, ICT and Physical Infrastructure / Instrumentation	1. Library is automated, provided with internet facility and more books are purchased. 2. 60 work has been completed with respect to construction of Girls hostel and three new class rooms and two reading room. 3. DPRs for Science Block, Sports Block, Staff Quarters and Principal Quarters are sent for approval. 4. Class rooms, MOOC centre and laboratories are provided with smart interactive system and individual power backup. 5. All staff members are provided with computer system and printers besides a separate cabin to each faculty. 6. More purchases is made for enriching the laboratories with modern instruments for practical purpose.
Research and Development	1. Development of central lab facility along with subscription of journals has been initiated by the institution. 2. Appreciation awards/incentives are offered to faculty for their quality research publication. 3. Hassle-free permission is offered to the faculty to organise and participate in seminars, workshops and conferences within and outside the institution. 4. Hassle-free permission is granted to Non-Ph D staff to join the Ph.D course in various universities. 5. For making interaction in the field of research regular guest lectures of experts and scientists are organised.
Examination and Evaluation	1. Students are elevated and graded through internal and external examinations (both theory and practical). 2. Internal evaluation is carried out by the concerned teacher through various modes like written tests, seminars, quiz, project reports, field visit reports, MCQs and viva voce. Result is displayed and showed to the students with clear cut marking and pointing of mistakes. Students desirous of making improvement are given chance. 3. External evaluation is done by university by maintaining proper secrecy to ensure unbiased and fair evaluation. For conducting external practical examination Practical Examiner is always called from other institutions.
Teaching and Learning	1. Student centric, IT enables, interactive, collaborative and independent learning is encouraged in the institution. 2. Critical thinking is nurtured among students to transform them into lifelong innovators through brain activity, group discussions, problem solving, role play, case studies, class seminars and question answers methods. 3. Creative skill of the students is evoked through wall papers, college magazines, newsletters, cultural and sports activities. 4. Other than class room teaching students are also delivered through WhatsApp groups, google classes, zoom and recorded video lectures. 5. Learning through field visits and participation in skill activities is encouraged.



Curriculum Development	<p>1. HoDs of every department are members of board of studies. Once in every academic year they participate in their respective meetings of board of studies organised by Jammu University to evaluate and make necessary changes in the syllabus. 2. College prepare annual academic calendar which is followed by every teaching department. 3. At the end of every semester syllabus completion certificate is furnished to University before scheduling the final dates of examination. 4. For ensuring the participative teaching, subject wise Field visits/trips/subject tour, students' seminars are conducted. 5. Learning level of students is judged through Quiz, Seminars, Internal and External Assessments and examination.</p>
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### 6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>Electronic mode such as Bulk SMS service, WhatsApp groups, Google Classes and College Website is used for dissemination of information among students, staff, parents and civil society. Communication with administration and other stakeholders with official email and online meetings through ZOOM etc were made.</p>
Administration	<p>Procurement of items is done through e-Tendring via Department of Information and Public Relation (<a href="http://new.jkdirinf.in/DepartmentTenders.aspx">http://new.jkdirinf.in/DepartmentTenders.aspx</a>) and through Government e-Marketplace portal (GeM) (<a href="https://gem.gov.in/">https://gem.gov.in/</a>) Execution of civil works is done through e-Tendring by the executing agency (<a href="https://jktenders.gov.in/nicgep/app">https://jktenders.gov.in/nicgep/app</a>). Library is automated. Staffing is regulated through centralised personal information system (<a href="https://jkcpis.nic.in/">https://jkcpis.nic.in/</a>). All departments are provided with Computer system for working.</p>
Finance and Accounts	<p>Payments are made directly into recipient's account through Public Financial Management System (PFMS) (<a href="https://pfms.nic.in/NewDefaultHome.aspx">https://pfms.nic.in/NewDefaultHome.aspx</a>) and budget allocation, estimation and monitoring is done through online computerised system of JK Beams (<a href="https://www.beamsjk.gov.in/">https://www.beamsjk.gov.in/</a>). Salaries of employees is made through JK PaYSyS (<a href="https://jkpaysys.gov.in/">https://jkpaysys.gov.in/</a>)</p>
Student Admission and Support	<p>Registration and enrolment of students is maintained through JUCC web-portal provided by the University (<a href="http://jucc.in/Student_Home.aspx">http://jucc.in/Student_Home.aspx</a>). For applying scholarship National Scholarship Portal (NSP) (<a href="https://scholarships.gov.in/">https://scholarships.gov.in/</a>) is used and verification of which is done through JK Back Office official portal of Jammu and Kashmir (<a href="https://www.jk.gov.in/jkbackoffice/">https://www.jk.gov.in/jkbackoffice/</a>). Students are taught through smart class room delivery system. Maximum number of class rooms and laboratories are converted into smarts class rooms.</p>

**Examination**

**Examination forms are filled and enrolment is generated through web portal JUCC  
([http://jucc.in/Student\\_Home.aspx](http://jucc.in/Student_Home.aspx))**

**6.3 - Faculty Empowerment Strategies**

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	Nil

[View File](#)

6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Extension Lecture on Gender Equity: Problems and Challenges Faced by the Women	Extension Lecture on Gender Equity: Problems and Challenges Faced by the Women	05/03/2020	20/05/2020	20	5

[View File](#)

6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Inter-national Conference on Pharmaceutical and Biomaterials	1	01/11/2019	03/11/2019	03
International Web Conference on Science, Engineering Technology IWCSET-2020	1	15/05/2020	16/05/2020	02

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#### 6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

#### 6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
National Pension Scheme, General Provident Fund, State Life Insurance, Janta Group Insurance, Medical Insurance and Loan from Banks, Dearness Allowance, Child Care Allowance, Travelling Allowance, Border Allowance, Medical Allowance, House Rent Allowance	National Pension Scheme, General Provident Fund, State Life Insurance, Janta Group Insurance, Medical Insurance and Loan from Banks, Dearness Allowance, Child Care Allowance, Travelling Allowance, Border Allowance, Medical Allowance, House Rent Allowance	Scholarship from Social Welfare Department for ST, SC, OBC, Pahari Speaking Peoples, Minority Scholarship and Students Aid for needy and Poor Students, for participation in sports and other activities students are given TA @ 390/- per candidate for one side journey, DA @ 150 and Refreshment @ 50 in addition to the match fee deposited as required from time to time.

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

Audit of institutions are conducted by Accountant General (Audit) Govt of Jammu and Kashmir and Directorate of Audit and Inspection Govt of Jammu and Kashmir. The schedule of audit is decided by these Govt agencies themselves.

##### 6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Received from Indian Army (2019)	100000	In the form of medical instruments and other accessories for Basic Nursing Course



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#### 6.4.3 - Total corpus fund generated

10045681.00

### 6.5 - Internal Quality Assurance System

#### 6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

#### 6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

NIL

#### 6.5.3 - Development programmes for support staff (at least three)

1. Staff was trained for preparing online registration of the students. 2. Supporting staff was trained in computer for dealing with day to day generation of electronic information and its submission where required. 3. Staff was trained for using the electronic equipment in the office and various tools in the laboratories.

#### 6.5.4 - Post Accreditation initiative(s) (mention at least three)

1. Expediting the release of grant and construction of Girls hostel, 5 additional class rooms and Staff Quarters. 2. Submission of DPRs for Science Block and Indoor Stadium for administrative approval. 3. Proposal for seeking financial aid from the administrative department was submitted for enriching the laboratories with modern lab equipment, computers for staff, creation of sports facilities, books and almirahs for library.

#### 6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No

d)NBA or any other quality audit

No

## 6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Online Intercollegiate Zoological Quiz on 21/05/2020 by GDC Mendhar	21/05/2020	21/05/2020	21/05/2020	74

[View File](#)**CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES**

## 7.1 - Institutional Values and Social Responsibilities

## 7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Extension Lecture organized on "Gender Equity" (Issues and challenges faced by women)	25/11/2019	25/11/2019	75	107

## 7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

## Percentage of power requirement of the University met by the renewable energy sources

As compared to conventional light bulb, LEDs significantly reduces energy consumption and thus help save money by lowering electricity bills. As LEDs bulbs consume less power per unit of light emitted. This reduces greenhouse emissions from power plants. Thus, College administration took environment friendly step and replaced the traditional /conventional energy/ light bulb with LEDs bulbs. Total expenditure occurred on annual energy consumption on LEDs bulbs for the year 2018-19 as per office record was Rs 1,27960 ( one Lac twenty seven thousand nine hundred sixty only).

## 7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil

Braille Software/facilities	No	Nil
Rest Rooms	Yes	5
Scribes for examination	Yes	30
Special skill development for differently abled students	No	Nil
Any other similar facility	Yes	10

## 7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	04/10/2019	52	6 week Basics nursing / cadre course for girls students organised by Zoology Department with collaboration with Romeo Force	To Provide Training and Enhancement of Skill	38
2020	1	1	01/03/2020	05	Biological Tour to Jammu Organized by Department of Zoology and Deptt of Botany, GDC Mendharmn	To provide exposure and skill.	31

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## 7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	01/06/2019	It is a handbook on code of conduct for all stake holders be it students or teachers or college administration. It includes the rules and regulations regarding the admission process/fee structure/Subject combination/cancellation of admission, if any/process for evaluation and examination/issuance of I card and financial assistance/curricular and extra curricular activities and awards, prizes etc for meritorious students/ anti-

		ragging cell/Instruction for students Dos and Don'ts /distance education mode facilities available etc
Constitution of Committees vide order No: GDCM/19/.....	01/06/2019	Different Committees (on the code of conduct) for the smooth functioning of various activities for the session under report were as under : 1. College Advisory Committee 2. College IQAC Committee 3. College Development Committee 4. College Development Committee 5. College Discipline Committee 6.College Purchase committee 7. College Publicity Committee 8. College News Letter Committee 9.College Examination Committee 10. College Scholarship Committee for SC/ST 11. College Sports Committee 12. College Magazine Committee 13. College Anti Ragging Committee 14. College Picnic Committee 15. College Library Committee 16. College Literary Activities Committee 17. College Cultural Committee 18. College Bus Committee 19. College Canteen Committee 20. College UGC Committee 21. College Financial Aid Committee 22. College Grievances and Redressal cell 23. College Science Purchase Committee 24. College Printing and Stationary Committee 25.College Beautification committee 26. College women development Cell 27. College Hospitality and Protocol Committee 28. College Career Counselling Committee 29. General Time Table Committee 30.NSS/NCC Committees etc

#### 7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	01/06/2019	31/05/2020	Nil

[View File](#)

#### 7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

To make the campus eco-friendly, college administration has taken remarkable initiatives mentioned below: 1. To develop wrapper free campus, dustbins were installed on whole of the campus to achieve the target. 2. Developed a beautiful Botanical Garden and Herbal Garden. 3. Plants nursery and flowers beds and to make the campus green, College administration carried out massive plantation derive. 4. College developed a well maintained drain system. 5. College has developed a well maintained Paper free campus by use of technology.

### 7.2 - Best Practices

#### 7.2.1 - Describe at least two institutional best practices

Practice - 1. Group discussion and student lecture system in classroom teaching. Practice - 2. To boost the sports activities. Goal:- The main objective of this practice is to make the teaching learning effective and result oriented. It provides a platform to the youngsters to expose their hidden talent, knowledge and experiences. It makes learning more interactive and helps the students in stimulating critical thinking. Participation in group discussion creates interest among the students and in this way they engage themselves in taking part in debates, symposium, seminars, dialogue, and their activities. This practice develops leadership qualities among the students. As the main motto of all this is to prepare the youngsters/students to safe guard the national interest and serve the nation. The Context Our College is a young college established in 2005. Though it is not an old institution as compared to the other colleges of the area, yet it played a remarkable role in promoting educational values to change the society we are living in. Pertinent to mention here that our is a border belt very close to line of control (LOC), Pak Border, where cross border shelling is a common Phenomenon and thus we face a lot of difficulties during Indo-Pak conflict/Cross Border shelling. But in spite of all these difficulties, faculty leaves no stone unturned to achieve the excellence in the field of quality education. As this college has produced academicians, teachers and scholars of the repute. As many as 19 Subjects are being taught at UG level. Besides this a lot of skill based courses are also taught. This college provides a platform to the youngsters through many literary and cultural committees, NSS, NCC wings. College provides best possible facilities to both the male and female students. Though we have no Hostels facility at the moment, and for this purpose Government has approved/ sanctioned the Hostel project for this college and construction work will be started in very near future, yet college administration provides bus facility to all such students, male and female who apply for this facility. The Practice: In order to prepare the youngsters for future challenges having leadership qualities, the practice of group discussion and student lecture in classroom teaching has introduced to achieve the excellence in every sphere of life. It helps us a lot in making teaching learning effective and result oriented. This practice provides a platform to the youngsters to expose their hidden talent, knowledge and experiences. It makes learning more interactive and helps the students in stimulating critical thinking. The ultimate goal and objective of teaching learning process is to serve the nation in different ways. By virtue of this practice many students performed very well at different platforms outside the state also. They proved well in seminar, Symposium, debate and declamation contest. The Department of Physical training and sports of this college has been playing and important role to the development of sports infrastructure and enriching sports culture on the college campus. This is due to dynamic approach of the department, many students excelled in different activities mentioned below. 1. Inter College Runner Up of volleyball in girl section. 2. Inter-college 3rd Position in 200 mtrs in Girls section. 3. Sheraz Ahmed Selected for North Zone inter university in cricket of this college. 4. 3 boys and one boy selected for North zone inter university volleyball of this

college. Evidence of Success: By introducing the practice we are talking about, we see the tremendous changes in the field of quality education and human behavior. As already mentioned, the main motto of healthy teaching learning process and sports related activities is to make people good human beings with skill and expertise. This aspect of our institution is encouraging one as whole faculty of this college leaves no stone unturned in motivating the students towards promotion of moral values as the faculty take it as ambition. The faculty also tries its level best to inculcate the spirit of tolerance, patience, positive thinking, reasoning, patriotism etc. among the students. we have achieved a lot in this regard. The practice we are talking about have proved beneficial and result oriented. This practice helps the students/ youngsters in the field of personality development, tolerance, pragmatics and decision making. Problem Encountered Resource Required: This College (Govt. Degree College Mendhar) is located in a border belt of Tehsil Mendhar, District Poonch of J K state just 3 KM away from the line of Control (Pakistan Border) where cross border shelling is a common phenomenon that affects the college routine working. The study of the students gets affected badly. The continuing tension have not only affected the education System, but tension on the Indo-Pak border also affects the lives of villagers. So during such situation there must be some alternate arrangement for teaching learning process. And because of limited resources, the college cannot at its can make necessary alternate arrangements during border tension and cross border shelling. There must some makeshift arrangement for classes. Though college administration makes the arrangement regarding extra classes to minimize the loss of study during Indo-Pak border tension . There is a psychological factor also.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gdcmendhar.ac.in/valuespractices.html>

### 7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Response:- Though NSS plays an important role in every sphere of life. Every college and institution established the NSS unit. It is a National Service Scheme. We see in many institutions, the Authority has made it compulsory for the students to join the organization to serve the nation. The main motto of establishment of this organization is to train the youngsters to serve the nation with enthusiasm and dedication. The volunteers perform various activities and provides service at various level from institution to society. They always come forward to help the needy in situation like earthquake, flood, traffic accident, emergency in hospital etc. They



are always ready to donate blood when such situation arises. Sometimes, they help the traffic police to control the traffic to make the flow of traffic easy. Besides this, our college has a unique feature/Distinctiveness regarding the community service to visit the area where old age people need their help most. The college administration mobilize the NSS Volunteers to reachout the old age people who are neglected by their wards, relatives and society as well. The NSS Volunteers camp the area and try their level best to provide the help to needy. Our NSS volunteers also aware the people organizing the awareness camp regarding the duties and responsibilities of the individual, individuals and society towards the old age people. (II) The another distinctiveness of NSS Wing is to organize the seminar, symposium, debates etc. in collaboration of other departments. (III) One of the distinctive features of NSS Unit is organize programmes particularly on "morality" "ethics" "and national integration" and this has become a common practice of this institution. As the matter of fact, the educationist and policy makers are of the opinion that subject on moral values must be introduced at various level of learning. It is only the education institution which can impart the true value of education and thus organization like NSS can play a remarkable and path breaking role in the society we are living is and the system we are dealing with. It is up to college administration how they utilize the services of this organization to gain the maximum gain and result. But as the matter of fact, our NSS organization has been playing an important role since its inception to the areas which are generally untouchable. This institution encourages the NSS Volunteers and provide coaching and training to them for further achievements. The students who join the organization with great dedication, by sheer dint of hard work and passion become a good human being as well as good citizen.

Provide the weblink of the institution

<http://www.gdcmendhar.ac.in/valuespractices.html>

## 8.Future Plans of Actions for Next Academic Year

1. Establishment of Browsing Centre in the College 2. Completion of Boys/Girls Hostel. 3. Establishment of Language Laboratory in the College. 4. Changing every traditional classroom into a smart classroom with excellent ICT equipments. 5. Installation of Interactive Flat Panel Displays in the 05 Science laboratories. 6. To make Admission portal functional. 7. Conduct of workshops on the theme Blended Learning to all faculties of the neighbouring Colleges. 8. Boosting of Research Temperament among the faculty Members 9. To reach out to the community through various programmes for awareness, involvement and participation to support in a better society. 10. Start of PG Courses in Basic subjects via Chemistry, Botany, Zoology and Computer Sciences 11. Construction of five additional classrooms 12. Upgradation of College Infrastructure i:e Library, Canteen etc 13. Moving from Traditional to Online Teaching 14. Signed MOU s with various Central/State Universities/ Institutes for imparting skill and Job oriented courses. 15. Collaboration with other

Government and nongovernment organizations for effective and efficient teaching learning process. 16. Getting the approval for acquiring more land of 54 kanals for the college campus. 17. Construction of Indoor Stadium 18. Construction of Gymnasium Hall in the College 19. Construction of one Multipurpose auditorium Hall for the college. 20. Establishment of separate Career counselling and placement cell 21. Initiating the process of Culture exchange programme with students and faculty from other parts of the country. 22. Workshops/ Seminars/ Debate/ webinars/ FDP's will be organized for students. 23. Spreading widely the message of Open Educational Resources (OER). 24. Providing e-Content materials well in advance before conducting Classes. 25. Registering students on Swayam portal for solving MCQs, watching Video Lectures, Commenting in Discussion Forums and taking part in daily quizzes. 26. Achieving 100 Computer Literacy among the students 27. Special Workshop for faculty members on MOOCs and e-content development. 28. Online Subscription of journals 29. Hands on computer training for non teaching employees of the college 30. Installation of Inventory management software for maintaining proper record of equipment's/ materials. 31. Procurement of equipment's /items for modernization of laboratories. 32. Establishment of separate MOOC Room for developing and delivering e-contents. 33. Making fully wi-fi campus. 34. Development of Software application for data handling of the college. 35. Organizing Inter Collegiate Sports Festival