Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**GOVT. DEGREE COLLEGE, MENDHAR**
Name of the head of the Institution	**Prof. Dileep Kumar Raina**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01965-226793**
Mobile no.	**9419171754**
Registered Email	**principalgdcmendhar@gmail.com**
Alternate Email	**iqacgdcmendhar@gmail.com**
Address	**Mendhar**
City/Town	**Mendhar, Poonch**
State/UT	**Jammu And Kashmir**
Pincode	**185111**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. Mohd Shafiq**
Phone no/Alternate Phone no.	**01965226793**
Mobile no.	**9419610391**
Registered Email	**principalgdcmendhar@gmail.com**
Alternate Email	**iqacgdcmendhar@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.gdcmendhar.in/files/aqar.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.gdcmendhar.in/files/calendar_18-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.24**	**2019**	**01-Apr-2019**	**31-Mar-2024**

6. Date of Establishment of IQAC	**02-Apr-2010**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Symposium on No Tabacco Day	**31-May-2018** **1**	**150**
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Salary 2202	State govt	2019 365	38112000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	9
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Prepared and Submitted SSR for NAAC accreditation of the college Repair and renovation work of the college ahead of NAAC Peer Team visit Conducted students Union election in free and fair manner Conducted NAAC Peer Team visit for accreditation of the college Start of construction work of Girls Hostel, Development of Botanical Garden, Herbal Garden and beautification of the Campus by developing floral beds and plantation of trees.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Admission of students for the new session (201819)	The admission given to the students on preference cum merit basis strictly according to the norms and guidelines issued by the affiliating University and state government
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
College Advisory Committee	10-Jun-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes

Date of Visit	27-Mar-2019

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2020

Date of Submission	11-Feb-2019

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Administrative setup of the institution run the institution in cooperation and coordination with management involving all stake holders in the following manner: A. Information is sought through frequent meetings with different committees feedback system from students, parents, staff and alumni through complaint box suggestion box grievance redressal domain on website email personal contact social media and sms services. B. Information so sought is processed through appropriate committee and recommendations so made by the members of committees are executed and implemented at proper level. C. Information from the administration and management is disseminated through official website, newsletter, information brochure, parent teachers meet, alumni meet, print media, social media, bulk sms service etc. Besides, college also uses following modules/facilities for Management Information System of the college. 1 Public Financial Management System (PFMS). (https://pfms.nic.in/NewDefault Home.aspx) For making payments 2 JK Back Office official portal of Jammu

and Kashmir (https://www.jk.gov.in/jkbackoffice/) For verification of scholarship received from Social Welfare Department 3 National Scholarship Portal (NSP) (https://scholarships.gov.in/) For applying scholarship 4 (Prime Minister Special Scholarship Scheme) PMSSS For processing admission under PMSSS outside the state 5 Web portal for student support (http://jucc.in/Student_Home.aspx) For registration, enrolment generation and filling of examination form. 6 JKCPIS(https://jkcpis.nic.in/) For maintain online record of staff. 7 Bulk SMS service For disseminating information among students and staff 8 WhatsApp Groups: WhatsApp groups are made class wise and subject wise, monitored by the concerned teaching faculty for information and discussion 9 Official email: principalgdcmendhar@gmail.com For communication with authorities outside the college. 10 Official Website: www.gdcmendhar.in For displaying and inviting the information of the institution 11 JK Beams (https://www.beamsjk.gov.in/). An online computerized system for monitoring budget allocation 12 Biometric Attendance System for Staff https://jandk.attendance.gov.in For maintaining the attendance record online for all the employees. 13 Library is automated (KohanewV Mare Player:Version:3,14.00.000) For searching, issuing, and return record of the books. 14 CCTV and Security Systems For tracking all the activities of the campus. 15 Online admission system for students http://jkhighereducation.nic.in/admission.html For admission in various courses of the college. 16. Online Banking Transactions 17. Google Forms for obtaining feedback from stakeholders

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Government Degree College Mendhar is recognized under section 2(f) and 12(B) of

UGC Act, 1956 and is affiliated to the University of Jammu, Jammu. College runs Bachelor's degree program in Arts and Science streams. College implements and delivers the curriculum prepared, approved and provided by the University of Jammu through their respective Board of Studies (BoS) for these programs. Institution ensures the efficient and effective delivery of curriculum within the framework provided in order to achieve its mission. Institution provides an active and well planned academic plan for the effective implementation of curriculum, as per the following documented process: 1. At the beginning of each academic session, institutional as well as individual departmental academic calendars are prepared keeping in mind various curricular, co-curricular and extra-curricular activities. 2. Individual departmental time tables are prepared by various departments so as to allocate the theory and laboratory courses to faculty members according to skills and relevant experience. For the ease and convenient of the students, departmental timetables are displayed on respective departmental notice boards. 3. For delivering lectures traditional as well as power point presentation methods are used. Lectures are prepared by the faculty members using university prescribed books and other references including internet resources. Laboratory manuals are prepared and updated every year so that students may not suffer and perform experiments in order to understand various theoretical concepts. Moreover for the effective delivery of the curriculum respective faculty members are also encouraged to prepare and maintain course files and other academic record in their respective subjects. 4. Continue monitoring and documentation of academic progress for each individual subject is done. Regular Class tests are conducted for each subject along with oral examination. Moreover remedial classes are also conducted for the students having poor academic performance. Guidance and counseling of the students for various academic and non-academic related issues is done through well planned mechanism which includes seminars, motivational lectures, plays etc. 5. Apart from traditional teaching methods, regular workshops, student's seminars, field visits are conducted every year to improve the interest of students in studies. Apart from this Career Counseling cell of the college periodically conducts several guest lectures on different themes to keep the students and teachers updated about different advancements. To keep update their knowledge about various developments in the field of education, teaching Staff is regularly encouraged to attend refresher courses, workshops and seminars. Regular and timely feedback is taken from teachers, academia, students and alumni on curriculum for improving the teaching learning process.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in Computer Application	Nil	01/01/2019	180	Skill Development in Computers	MS Office, Internet, Computer Fundamentals, Computer Hardware
Certificate course on Basic Nursing	Nil	18/07/2018	31	Skill Development in Basic Nursing	Basic First aid Treatment

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
[View File](#)		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	**183**	**Nil**

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate Course in Communication Skills and Personality Development	**01/01/2019**	**8**
Practical Workshop on Surveying Statistical Techniques	**25/02/2019**	**126**
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	**Industrial Visit to BGSBU Rajouri**	**26**
BA	**Youth Exchange Programme**	**60**
[View File](#)		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
In a world of increasing pressure on efficiency and effectiveness, increased expectations and aspirations from the students and stakeholders demands intuition to be responsive and dynamic. It is a necessary imperative for the institution to know the level of satisfaction and identify the gaps and enhance

quality. Feedback is an effective mechanism in understanding the changing needs of the students and stakeholders, thereby helping in designing appropriate interventions. The feedback mechanism involves collection of feedback from the stakeholders, to monitor the academic content and processes thereby achieving quality sustenance and progressively quality enhancement. The intuition employs structured method of collection of feedback from students, parents and alumni through well-designed online questionnaire which facilitates objective Analysis. Open ended questions are also used in some of the methods for qualitative feedback. The college conducts annual Alumni Meet, Parents-Teacher Meet and other events in which suggestions and feedback is also taken from the stakeholders. The suggestion Boxes are another means of collecting feedback from students on a regular basis. The suggestion boxes are placed in common places in the college blocks. Informal Feedback is collected by the Principal and the faculty members by random talk with the students. The collection of feedback through online mode facilitates students in providing feedback in an atmosphere of absolute freedom. The feedback is collected on the curriculum design, syllabi, students' knowledge and skills, innovations in learning etc. The focus is to evaluate each teachers teaching quality, functioning of the various units and the Physical facilities of the Institution. The Feedback collected is analysed by Internal Quality Assurance Cell (IQAC) of the college and the report is submitted to the Principal of the college for consideration and necessary action. The Principal and the IQAC chalk out the action to be taken on relevant points highlighted in the said reports. The action ranges from, counselling and mentoring to teaching staff to corrective actions and improvements. Corrective action is implemented after discussion in Departmental and IQAC meetings. Constructive suggestions given by students, alumni and parents are also discussed in the departmental meetings and implemented after the approval from IQAC. Feedback collected from the stakeholders is represented time to time at various levels during the meetings conducted by Jammu Kashmir Higher Education Department (JK-HED), Director Colleges, Nodal Principal, and Syllabus setting organised by Board of Studies (BoS), University of Jammu.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	SCIENCE	232	164	154
BA	ARTS	895	731	621
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1342	Nill	41	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
41	36	8	11	4	8

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A mentor is a role model who offers support to another person. Mentoring is a process in which a resource person who has knowledge and experience in some particular area shares his expertise with the person being mentor. Unlike the traditional teacher centric education system, GDC Mendhar practises student centric, supervisory and friendly mentoring system. It is more flexible and assessable. Acting as a role model, mentor spent time with individual students, encourage them, listen their problems, make suggestions and try to do best to drawing out their inner knowledge and skills. A mentor is guide who can help the mentees to find the right direction, to set the goal, and to channelize the knowledge properly. A student can find the psychological support and social equity only by the effective role of mentoring. The goals and objectives of the student mentoring system or: • To help in identifying the carrier path of the students and support them for their personnel growth. • To increase the teacher students contact hours. • To encourage the advance learners and to bring out the slow learners to compete. • To prepare students for the competitive world. • To shape the students into confident graduates with excellent leadership, communication, critical and analytical thinking, professions, and other skills important to the transition to the world of work. To achieve these objectives and goals, GDC Mendhar with the efforts of able faculty members tries to develop cordial environment for the learners where every individual students is in direct contact of the mentors besides the classroom through various platforms. The institution has taken many steps and brought reforms in teaching learning system by engaging students in open discussion through various online platforms such as Google Classroom, Zoom Classes, Google Meet, WhatsApp groups etc. Every faculty member tries to involve the learners in bilateral teaching process in the classroom and strive them to become knowledge seeker. Students are evaluated from time to time through Internal Assessment Examinations as well as regular and randomly conducted class tests to assess their performance and suggest remedial actions for problems related to their academic progress. For the students categorized as slow learners, extra classes are conducted, and teachers are assigned to monitor their improvement and suggest alternative methods of academic development. For advanced learners, their current academic progress and future prospects are concurrently developed to provide them a better academic and professional future. Beside the formal teaching curriculum many clubs and societies are also working in the institution for the purpose to conduct various Intra and Inter-collegiate cultural and educational programmes from time to time.Students are encouraged to participate in Inter-College, University-level and State-level competitions to showcase their talent and skills. These activities contribute to bring out talent among students, which helps to build overall personality by developing communication skills,leadership qualities and team spirit.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1342	41	1:33

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	18	7	1	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

2018	Dr. Mohd Latif Mir	Assistant Professor	Acted as organising Secretary of One day National Urdu Seminar on "Literature, Humanities and Society "at GDC Mendhar.

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG	FIRST	28/12/2018	08/05/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows the modalities of conducting the Continuous Internal Evaluation as prescribed by the University of Jammu, and any changes implemented therein by the affiliatory body are timely incorporated and included in the Internal Assessment Mechanism. The medium of internal assessment under Choice Based Credit System includes: 1. One Internal Assessment Test of 20 Marks for 4 Credit and 6 Credit CBCS Courses. 2. One Internal Assessment Test of 10 Marks for 2 Credit CBCS Courses. 3. Practical Internal Assessment of 25 Marks Test for Science Subjects which includes Attendance of 5 marks, Student's Day to Day Performance of 10 Marks and Test of 10 Marks. 4. Internal Assessment of 4 Credit Skill Enhancement courses as per the guideline of University of Jammy. The Internal Assessment Tests are being conducted as per the schedule chalked out by the examination committee of the college. Students who miss the assignments due to ill health or participation in extra-curricular activities or otherwise are given an opportunity to give the assignment on an alternate date. In addition to periodic schedule based assessment, continuous progressive assessment is also performed through regular as well as random Class Tests, quiz competitions, projects etc. To ensure transparency, students are asked to write the Internal Assessment Tests in Answer Booklets provided by the college.After evaluation, answer sheets are available for perusal by the students and are discussed by concerned departments with students to give feedback on areas in which progress can be made. The results are constantly monitored by the class teacher to ascertain whether learning outcomes for all courses are being achieved. It provides an opportunity to relook at and modify teaching strategies if the students are not performing well. Results are recorded for reference purposes and are also communicated to the affiliated university in a timely manner for preparation of final results.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated to the University of Jammu and hence the pattern prescribed by the university is strictly followed. Based on the norms set by the University, an academic calendar is framed by Internal Quality Assurance Cell (IQAC) and approved by the Principal which includes the schedule for the

conduct of Internal Examination and the dates for other curricular and co-curricular activities.Students are informed well in advance about the academic calendar of the Institution through Admission brochure. The Institution adhere the Academic Calendar of University of Jammu for the conduct of External Evaluation Examination. As per the CBCS, Term End Examinations are conducted twice in a year for each academic year and once for each respective semester. For the conduct of Internal Exams, an academic calendar is framed for each semester by the Examinations Committee with the consultation of all HODs and student's representatives. The Internal Examination is conducted twice in an academic year, and once for each semester. Schedule for various activities such as cultural program, seminar, workshops, tutorial class, academic tools and extension activities, NSS, NCC and sports events are also included in the academic calendar for all round development of the students. Theory and Practical Timetablesare prepared facilitating the teachers to avail sufficient time for each subject as per the workload allotted by UGC. Theory and Practical Time Tables for each semester are displayed on the Notice Boards and also circulated among the stakeholders. Regular staff meetings are conducted to ensure adherence to the schedule given in the academic calendar. In case of any unusual and unscheduled break in the working days IQAC conducts staff meets to chalk-out the plan to compensate the losses.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.gdcmendhar.in/downloads.aspx

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BSc	SCIENCE	57	49	85.96
UG	BA	ARTS	216	172	79.62
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.gdcmendhar.in/feedbacks.html

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	NIL	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
2ND One day National Shaheed-e- Insaniyat Conference	Department of Persian in collaboration with Department of Arabic	04/10/2018
One day National Urdu Seminar on Literature, Humanities and Society	Department of Udru in collaboration with NSS Unit	31/12/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Best Teacher Award	Mr. Rizwan Ahmed Khan	GDC Thanamandi	05/09/2018	State

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	Department of Computer Application	Self Financed	Innovation and incubation centre	Communication and personality development course,Certificate course in CA, Diploma in CA,Basic Nursing Course etc	01/01/2019

View File

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Environmental science	4	6
International	Chemistry	6	4

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication

Chemistry	11

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
17	07	11	2018	22	GDC MENDHAR	338
17	07	11	2019	22	GDC MENDHAR	338

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Role of Mass Media in creating Environmental Awareness among the residents of Poonch District of JK India	Waseem Akram	International Journal of Advanced Scientific Research and Management,, Volume 4 Issue 1, Jan 2019	2019	Nill	17	Govt. Degree College, Mendhar

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	30	4	Nill

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
37	37	216	5915

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Four Week Nursing Course for Girl Students	Cash Prizes of Rs. 15000/, Rs. 10000/, Rs. 5000/-, Rs. 3500/- to four participants	37-RR	4
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Women Empowerment	Mendhar Chemical Societi/Women Development Cell	Women Empowerment In The Indian Context: Apportunities and Challanges	4	150
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Inter Collegiate -Capacity Building Tour (Cultural exchange Between diverse region of India)	06	Army	11
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
on-the-job training	UGC Sponsored Orientation Programme	UGC HRDC, Maulana Azad National Urdu University	11/06/2019	01/07/2019	04
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers

			participated under MoUs
Directorate of Distance Education ,Maulana Azad National Urdu University, Gachibowli ,Hyderabad-500032	16/04/2019	Academic and administrative support like organize and conduct counseling sessions, conduct of examination etc.	1200

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
17.29	16.72

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing

View File

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Kohanew-VMare Player	Fully	3.14.00.000	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6449	1320000	170	77058	6619	1397058

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Prof. Sarshad Hussain	Meiosis 2nd	https://www.youtube.com/watch?vVceAK-3zDgQfeatureyoutu.be	08/02/2019

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidt	Others

								h (MBPS/ GBPS)	
Existing	40	1	8	1	1	2	18	10	0
Added	7	0	1	0	0	0	0	1	0
Total	47	1	9	1	1	2	18	11	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

11 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
67.25	65.83	27.5	27.22

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution follows various systems and procedures from time to time for the effective functioning of the college. Maintenance and Upgradation of College Infrastructure. The college has constituted various committees such college development committee, college advisory committee, college purchase committee etc., with the members from teaching faculty. These committees make necessary arrangements for adding new infrastructure and facilities as per the needs of different departments, students and faculty of the college. Keeping in view the requirements put forth by HODs of different departments of the college, the advisory committee gives recommendations for the purchase of items/equipment for use in the laboratories, classrooms and office. To procure via transparent, efficient and speedy mood through GEM Portal, Registration on the portal is in process. However the items which are not listed on GEM Portal are procured through e-tendering mood/procedure in vogue. The college development committee ensure optimal utilization of funds allocated to the respective departments each academic year. The college follows standard procedure and directions of government agencies such as JK-HED, RUSA, JK-RB for new-construction and renovation of college building. Principal of the college submits the detailed project reports for new-construction and renovation to JK-HED for approval and funds allocation after discussion and recommendations of different committees of the college. The projects approved by JK-HED are then allotted to JK-RB. Laboratories/IT Infrastructure Laboratories are kept updated and well-furnished by the concerned department to ensure open access to all the students for academic purposes throughout the year. Funds from higher education department are periodically allotted to the college to ensure optimum utilization and maintenance of lab equipments. The IT infrastructure is continuously monitored and updated for effective utilization of staff and students. IT facilities can be availed by the students with the permission from the concerned authorities during their free periods or after the college hours. The library and Sports Facilities The College library is well furnished and

fully automated having separate seating arrangement for boys and girls.The library staffs with the help of library committee make sure to maintain the library facilities and records on accession register. The entry register is kept for both staff and students to ensure judicious usage of library facilities. The Library Advisory Committee follows up with the librarian and regularly monitors the library to ensure and maintain all text books, articles, magazines, and other infrastructural and furniture facilities in library. The college has separate play field for boys and girls.The College Sports Committee and Physical Training Instructor ensure maintenance of sports facilities through regular monitoring of the equipment and facilities for both indoor and outdoor games. Transportation/Canteen: Institution possesses its own transportation facility both for students and staff. Routes are allotted by considering the number of students and faculty travelling from various locations. The committee get maintained the college bus, log book, insurance, permits and necessary clearance certificates.The canteen committee supervise college canteen to ensure its maintenance and availability of healthy and hygienic food. Tenders are invited on the yearly basis for smooth functioning of canteen.

http://www.gdcmendhar.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Aid	21	56500
Financial Support from Other Sources			
a) National	Post Matric Scholarship for SC/ST and Pahari Students	936	4058700
b)International	NA	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling	06/08/2018	180	COLLEGE FACULTY
Remedial Couching Scheme	16/08/2018	100	COLLEGE FACULTY
Skill Development Programme for Women	01/11/2018	50	ARMY, WOMEN DEVELOPMENT CORPORATION
Guidance for competitive Examination	01/01/2019	140	COLLEGE FACULTY
Guidance and Career Counselling	01/10/2018	156	JKEDI, BANK, SKAUST

| Yoga | 21/06/2018 | 40 | College Staff/NCC Cadets/NSS Volunteers |
| Mentoring | 17/07/2018 | 800 | All faculty members from the time of Admission to end of the session |

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	CAREER COUNSELLING	31	17	7	9
2019	CAREER COUNSELLING	31	17	7	9

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
50	50	112

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	Nill	Nill	NIL	Nill	Nill
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	127	BA/B.SC	ARTS/SCIENCE	B.Ed Colleges of Jammu and Kashmir, AMU, JNU, MANUU, DU, JNU, BHU, JU, KU And other state	Arts, Humanities, Natural Sciences, Physical Sciences and Biological Sciences

				and national universities.
				View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
SET	Nill
Any Other	6
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Debate Competition on water sanitation	COLLEGE LEVEL	150
NSS Day Cultural Symposium	COLLEGE LEVEL	120
Essay Writing Competition on Drug Abuse	COLLEGE LEVEL	30
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Silver Medal	National	1	Nill	NA	AFSANA
2019	SILVER MEDAL	National	1	Nill	NA	AFSANA
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The purpose of Students' Body is to look after the welfare of the students , to promote and co-ordinate the extra-curricular activities for better cooperation among students. Students' Body organizes the programs, activities and services which serve the co-curricular, cultural, social, recreational and educational interest of students at the College level and later in universities. The Students' Body helps in sharing students ideas, interests, and concerns with teachers and administration of the college. It contributes for the development of students leadership, skills, enrich experience, programme, planning and also develop volunteer-ship. It also develops social awareness among students. GDC-Mendhar Students' Body The Students' Body is the representative body of the entire student community of the college. GDC-Mendhar Students' Body mission is to encourage and promote the values that represent good character in all students and build responsible leaders within student's community. The College Students' Body is as following: ? President ? Vice President ? Secretary ?

Member Representative including one female representative The College Students' Body consists of the members who are full time students in the college. Leadership, Roles and Duties of the Members President ? Lead all meetings ? Give assistance, guidance ? Act as a facilitator during discussion ? Maintain frequent contact with students, faculty and administration ? Work with advisor on all planning ? Participate in student council sponsored activities/events Vice President ? Work closely with President ? Assume President's duties when needed ? Assist the President in preparing meeting agendas etc Secretary ? Duties include careful note taking of every meeting. ? Duties also include keeping record of activities and working of the body ? Remain in touch with representative groups to ensure students participation ? The Secretary creates the distribution of all documents pertaining to Students when needed. Member Representative ? Manage communication among the associations and management ? Providing guidance, advice and information if requested ? Creates a positive campus atmosphere, liaises among Students' Council and other parties of interest, communicates and holds meetings for students interested in the specific event(s), creates schedules, procures any necessary materials for those events DUTIES AND RESPONSIBILITIES OF THE STUDENT ASSOCIATION ? Prevention of ragging in the campus through counselling senior students, help the administration whenever necessary ? Guiding the junior and needy students to improve their technical, managerial skills by organizing seminars/ workshops ? Encourage, motivate, innovative and creative skills of the students ? Organize any activity to improve the knowledge and skills of the students ? Maintenance of the peace and harmony among college community ? Organize the programs to improve the cleanliness and greenery in campus.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes: Registration under process The goal of our Alumni Association is to create a network that will serve and empower graduates of GDC-Mendhar. Alumni Association has applied for registration on 06-02-2015 with following objectives: ? Arrange and support placement activities for the students of the college ? Encourage the students of the college members of the Association for research development work in various fields like Arts, Computers, Sciences, etc. ? Mentor the students of the college for higher education, development of character and being GOOD citizens / human beings ? Encourage and support students of the college in sports, cultural and extra-curricular activities ? Work towards environment conservation, anti- pollution activities like air, water, soil and sound pollution, street plays, demos, presentations, role-play and all possible ways of social awareness ? Help victims of Natural calamity and disasters like earth quakes, floods, storms, malnutrition, fire and violence The alumni association is very active in promoting interactions among the alumni, staff and the management. Besides helping the alumni in all possible ways, it also lends its support to the college to achieve its cherished goals, its VISION and MISSION. Training programs for students For the pre-final final year students, training programs are being organized for improving communication skill, performance in Group Discussion, Interviews .Experts from bureaucrats and fields expert are conducting these programs, among them many of are alumni. Alumni are invited for voluntarily to help their younger students to improve their performance. Alumni Association Committee President : Mr. Mehmood Ahmed Khan Undergraduate in Arts Stream Contact number: 9419100974 Vice-President : Mr. Javid Ahmed Khan(Junior Assistant) Undergraduate in Arts with Computer Contact number : 9797626467 Secretary : Mr. Mohd Kafait (Junior Assistant) Undergraduate in Arts with Computer Contact number: 9906450757 Member : Mr. Zahid Ahmed (Bank PO) The college tradition, college gathering was graced by the alumni. They encouraged students for

participation in Co-curricular and extracurricular activities. Our alumni willingly came for induction programmes organized in the college during academic year 2018 to guide the blooming graduates. They interacted with the students admitted in the college and make them familiarize with the campus environment.

5.4.2 – No. of enrolled Alumni:

106

5.4.3 – Alumni contribution during the year (in Rupees) :

2000

5.4.4 – Meetings/activities organized by Alumni Association :

01

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In order to ensure decentralisation of power and participative management of the institution by all the stakeholders viz., Chair (Principal), Staff (Teaching and non-teaching) and Students, following mandate leadership and key roles have been assigned at different rungs of ladder so as to provide a second rung of leadership. ? Senior most faculty member of different subjects has been assigned the responsibility of 'Head of departments' so that working of the concerned individual departments can be monitored easily. ? In order to involve the stakeholders in the common administrative and academic activities various committees have been framed in the beginning of every academic year . These committees are chaired by experienced and senior faculty members involving the members from different departments including teaching and non-teaching staff. ? In order to involve students as a part of inclusive participation student's body was framed which comprised of elective class representatives (CRs) from every class/section giving equal representation to both the genders (boys girls) and headed by Head Boy and Head Girl. Any proposal involving any sort of activity coming from any quarter viz., administration, staff, management, chair or students is subjected to recommendation of the concerned committee for thread bare discussion on its procedure, codal formalities and significance which is then executed by chair and management on the basis of recommendations so made. Two practices of decentralization and participative management during the academic year 2018-19.are mentioned below: 1. Field Trip for Bio Sciences students Participation of Students: Student of final semester proposed for organising a field visit at dairy farms, poultry farms, fish farms, botanical garden, zoo and wildlife protective areas. Participation of Faculty: Committee of faculty constituted for organising tour, in consultation with management, college bus driver and students finalised the dates, itinerary and budget and submitted the recommendations so made to the chair. Participation of Chair: Principal accorded approval to the recommendations and passed the orders to the persons accompanying the tour and management for necessary preparation besides releasing the required amount. Joint Management: Students contributed boarding and lodging, college provided the bus and fuel, expert teachers accompanied and manged the tour. 2. Development of Sports Field. Role of Physical Department: Keeping in view the necessity of encouraging the sports/ physical activities among the students and addressing the gender equity issue, department of Physical Education proposed the development of separate sports field for girls students. Role of Chair: Chair approved the proposal and forwarded the same to Sports Committee for execution. Role of Sports Committee:Sports committee

executed the proposal by developing the separate sports field for girls after following codal formalities and submitted the work satisfactory certificate to the chair for making payment.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	1. HoDs of various departments participate in annual meetings of "Board of Studies" organised by University of Jammu to evaluate and refine the syllabus to make it more effective for students. 2. Annual academic calendar is prepared and is reflected in Information Brochure of the college at the time of admission of students. 3. Certificate of completion of syllabus is submitted to University for conducting University Examination. 4. Subject wise Field visits/trips/subject tour, students' seminars are included in the curriculum. 5. Students are evaluated through Quiz, Seminars, Internal and External Assessments and examination.
Teaching and Learning	1. Student centric, IT enables, interactive, collaborative and independent learning is encouraged in the institution. 2. Critical thinking is nurtured among students to transform them into lifelong innovators through brain activity, group discussions, problem solving, role play, case studies, class seminars and question answers methods. 3. Creative skill of the students is evoked through wall papers, college magazines, newsletters, cultural and sports activities. 4. Other than class room teaching students are also delivered through WhatsApp groups, google classes, zoom and by providing internet facility to access the e-resources. 5. Learning through field visits and participation in skill activities is encouraged.
Examination and Evaluation	1. Students are elevated and graded through internal and external examinations (both theory and practical). 2. Internal evaluation is carried out by the concerned teacher through various modes like written tests, seminars, quiz, project reports, field visit reports, MCQs and viva

		voce. Result is displayed and showed to the students with clear cut marking and pointing of mistakes. Students desirous of making improvement are given chance. 3. External evaluation is done by university where students and evaluator are always unknown to ensure unbiased and fair evaluation. In external practical examiner from other institution is invited for evaluation.
	Research and Development	1. In order to facilitate research activities institution has started developing Central Lab Facility by procuring the modern sophisticated equipment so required along with purchase of research literature. 2. Faculty is motivated for research publication and the later is displayed in the display board for inspiring the others. 3. Faculty is encouraged to organise and participate for paper presentation in seminars, workshops and conferences within and outside the institution. 4. Non-PhD staff is provided hassle-free route to join the Ph.D course in various universities. 5. Regular guest lectures of experts and scientists are organised.
	Library, ICT and Physical Infrastructure / Instrumentation	1. Library is automated, more books are purchased and separate internet connection is provided. 2. Girls hostel, three new class roomsand two reading roomare under construction and DPRs for Science Block, Sports Block, Staff Quarters and Principal Quarters are sent for approval. Sports fields for Girls and Boys are developed. 3. Class rooms, MOOC centre and laboratories are provided with smart interactive system and individual power backup. All staff members are provided with computer system and printers besides a separate cabin to each faculty. Purchase of modern instruments for practical purpose is encouraged besides adding the routine one.
	Human Resource Management	1. Staffs are recruited through JKPSC and JKSSB. 2. Need based casual workers are appointed after proper screening through college development committee. 3. Staff is evaluated and promoted through Annual Progress Reports. 4. Based on performance and expertise different committees of staff are made to assign them various charges of management and academic functions. 5. Staff is trained through sending them

	to attend various capacity building programmes like orientation and refresher course. 6. Grievance redressal, anti-ragging and sexual harassment cells are regularly maintained. 7. Student volunteers are prepared through NCC and NSS.
Industry Interaction / Collaboration	Institution works in collaboration with civil administration, civil society Indian Army, Universities, Industrial Units and Scientific Institutes. Either experts from these organisations are called for sharing their expertise with the stakeholders or students and staff is sent to these for getting training. Training of NCC cadets, running a basic nursing course for students, organising seminars, exposure visits with Indian Army managing visits to fish farm, animal husbandry, poultry farm, sericulture unit, bee keeping industry and sheep farm interaction with alumni training staff through HRD centres of university has become a regular feature of the institution.
Admission of Students	The College follows the University schedule for the process of admission duly notified in print media. Information brochure containing the information of availability of courses, staff, Do's and Don'ts along with academic calendar is provided by the college. Merit list is prepared according to the policy of reservations and other governing rules of Govt. Students are given fair chance to be admitted in the college and the economically weaker students are helped through Students Aid system of the college along with govt schemes of scholarship while seeking admission as well as to pursue their chosen course.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	Bulk sms service, WhatsApp groups, and College Website for dissemination of information among students, staff and parents. Communication with administration and other stakeholders with official email.
Administration	College Website for maintaining the information related to institution. http://www.gdcmendhar.in CCTV installed for monitoring, Biometric Attendance

	System for Staff https://jandk.attendance.gov.in Procurement of items is done through e-Tendring via Department of Information and Public Relation (http://new.jkdirinf.in/DepartmentTenders.aspx). Execution of civil works is done through e-Tendring by the executing agency (https://jktenders.gov.in/nicgep/app). Library is automated. Staffing is regulated through centralised personal information system (https://jkcpis.nic.in/). All departments are provided with Computer system for working.
Finance and Accounts	Payments are made directly into recipient's account through Public Financial Management System (PFMS) (https://pfms.nic.in/NewDefaultHome.aspx) and budget allocation, estimation and monitoring is done through online computerised system of JK Beams (https://www.beamsjk.gov.in/).
Student Admission and Support	Online admission system for students http://jkhighereducation.nic.in/admission.html. Library is automated. Registration and enrolment of students is maintained through JUCC web-portal provided by the University (http://jucc.in/Student_Home.aspx). For applying scholarship National Scholarship Portal (NSP) (https://scholarships.gov.in/) is used and verification of which is done through JK Back Office official portal of Jammu and Kashmir (https://www.jk.gov.in/jkbackoffice/). Students are taught through smart class room delivery system. Maximum number of class rooms and laboratories are converted into smarts class rooms.
Examination	Examination forms are filled and enrolment is generated through web portal JUCC (http://jucc.in/Student_Home.aspx)

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	Nill
[View File](#)				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	2nd One Day National Shahieed-e Insaniyet Conference	2nd One Day National Shahieed-e Insaniyet Conference	03/04/2018	10/04/2018	35	15

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
National Conference on Climate Change: Sustainable Agriculture and Environment	1	17/03/2018	18/03/2018	02

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
National Pension Scheme, General Provident Fund, State Life Insurance, Janta Group Insurance, Medical Insurance and Loan from Banks, Dearness Allowance, Child Care Allowance, Travelling Allowance, Border Allowance, Medical Allowance, House Rent Allowance	National Pension Scheme, General Provident Fund, State Life Insurance, Janta Group Insurance, Medical Insurance and Loan from Banks, Dearness Allowance, Child Care Allowance, Travelling Allowance, Border Allowance, Medical Allowance, House Rent Allowance	Scholarship from Social Welfare Department for ST, SC, OBC, Pahari Speaking Peoples, Minority Scholarship and Students Aid for needy and Poor Students, for participation in sports and other activities students are given TA @ 390/- per candidate for one side journey, DA @ 150 and Refreshment @ 50 in addition to the match fee deposited as required from time to time.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Audit of institutions for financial management and resource mobilization are conducted by Accountant General (Audit) Govt of Jammu and Kashmir and Directorate of Audit and Inspection Govt of Jammu and Kashmir. The schedule of audit is decided by these Govt agencies themselves. Queries raised by the audit in the audit report are settled by producing the requisite justification and proofs. Suggestions of the audit report are taken into consideration in future course of action.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Received from affiliated university for students participation in sports	76000	For students participation in Inter-college sports festival.

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6.4.3 – Total corpus fund generated

9511900.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	No	NIL
Administrative	No	NIL	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Plantation drive was carried out by Parents in the college campus.

6.5.3 – Development programmes for support staff (at least three)

1. Staff was trained for preparing online registration of the students. 2. Supporting staff was trained in computer for dealing with day to day generation of electronic information and its submission where required. 3. Staff was trained for using the electronic equipment in the office and various tools in the laboratories.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Expediting the release of grant and construction of Girls hostel, 5 additional class rooms and Staff Quarters. 2. Submission of DPRs for Science Block and Indoor Stadium for administrative approval. 3. Proposal for seeking financial aid from the administrative department was submitted for enriching the laboratories with modern lab equipment, computers for staff, creation of sports facilities, books and almirahs for library.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes

c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	**Symposium on No Tabacco Day**	**31/05/2018**	**31/05/2018**	**31/05/2018**	**150**

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Extension Lecture organized on, "Women Empowerment" by Department of Sociology, GDC Mendhar.	**08/03/2018**	**08/03/2018**	**120**	**45**

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
As compared to conventional light bulb, LEDs significantly reduces energy consumption and thus help save money by lowering electricity bills. As LEDs bulbs consume less power per unit of light emitted. This reduces greenhouse emissions from power plants. Thus, College administration took environment friendly step and replaced the traditional /conventional energy/ light bulb with LEDs bulbs. Total expenditure occurred on annual energy consumption on LEDs bulbs for the year 2018-19 as per office record was Rs 1,27960 (one Lac twenty seven thousand nine hundred sixty only).

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	**Yes**	**100**
Scribes for examination	**Yes**	**1000**
Any other similar facility	**Yes**	**5**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

ntages	local community						
2018	1	1	18/06/2018	30	Four week nursing course for girls students organised by Zoology Department with collaboration to 37 RR Punjab Battalion	To Provide Training and Enhancement of Skill	100
2019	1	1	10/08/2018	01	D-Warming Day in collaboration with Block Medical Officer Mendhar	To provide awareness and Medicine	600
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	01/05/2018	It is a handbbok on code of conduct for all stake holders be it students or teachers or college administration. It includes the rules and regulations regarding the admission process/fee structure/Subject combination/cancillation of admission, if any/process for evaluation and examination/issuance of I card and financial assistance/curricular and extra curricular activities and awards, prizes etc for meritorious students/ anti-ragging cell/Instruction for students Dos and Don'ts /distance education mode facilities available etc
Constitution of	07/06/2018	Different Committees

Committees vide order No: GDCM/18/256 0f dated 07/06/2018		(on the code of conduct) for the smooth functioning of various activities for the session under report were as under :1. College Advisory Committee 2. College IQAC Committee 3. College Development Committee 4. College Development Committee 5. College Discipline Committee 6.College Purchase committee 7. College Publicity Committee 8. College News Letter Committee 9.College Examination Committee 10. College Scholarship Committee for SC/ST 11. College Sports Committee 12. College Magazine Committee 13. College Anti Ragging Committee 14. College Picnic Committee 15. College Library Committee 16. College Literary Activities Committee 17. College Cultural Committee 18. College Bus Committee 19. College Canteen Committee 20. College UGC Committee 21. College Financial Aid Committee 22. College Grievances and Redressel cell 23. College Science Purchase Committee 24. College Printing and Stationary Committee 25.College Beautification committee 26. College women development Cell 27. College Hospitality and Protocol Committee 28. College Career Counselling Committee 29. General Time Table Committee 30.NSS/NCC Committees etc

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Inter-College Conference on "Shaheed –e- insaniyat"	14/10/2018	14/10/2018	100

No Tobacco Day Symposium	31/05/2018	31/05/2018	80
Independence Day	15/08/2018	15/08/2018	300
Gandhi Jayanti Symposium	02/10/2018	02/10/2018	350
Sawachta hi Sewa hai (15 days Programme)	15/08/2018	29/08/2018	1000
World Aids Day	01/12/2018	01/12/2018	250
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

To make the campus eco-friendly, college administration has taken remarkable initiatives mentioned below: 1. To develop wrapper free campus, dustbins were installed on whole of the campus to achieve the target. 2. Developed a beautiful Botanical Garden and Herbal Garden. 3. Plants nursery and flowers beds and to make the campus green, College administration carried out massive plantation derive. 4. College developed a well maintained drain system. 5. College has developed a well maintained Paper free campus by use of technology.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Practice – 1. Group discussion and student lecture system in classroom teaching. Goal:- The main objective of this practice is to make the teaching learning effective and result oriented. It provides a platform to the youngsters to expose their hidden talent, knowledge and experiences. It makes learning more interactive and helps the students in stimulating critical thinking. Participation in group discussion creates interest among the students and in this way they engage themselves in taking part in debates, symposium, seminars, dialogue, and their activities. This practice develops leadership qualities among the students. As the main motto of all this is to prepare the youngsters/students to safe guard the national interest and serve the nation. The Context Our College is a young college established in 2005. Though it is not an old institution as compared to the other colleges of the area, yet it played a remarkable role in promoting educational values to change the society we are living in. Pertinent to mention here that our is a border belt very close to line of control (LOC), Pak Border, where cross border shelling is a common Phenomenon and thus we face a lot of difficulties during Indo-Pak conflict/Cross Border shelling. But in spite of all these difficulties, faculty leaves no stone unturned to achieve the excellence in the field of quality education. As this college has produced academicians, teachers and scholars of the repute. As many as 19 Subjects are being taught at UG level. Besides this a lot of skill based courses are also taught. This college provides a platform to the youngsters through many literary and cultural committees, NSS,NCC wings. College provides best possible facilities to both the male and female students. Though we have no Hostels facility at the moment, and for this purpose Government has approved/ sanctioned the Hostel project for this college and construction work will be started in very near future, yet college administration provides bus facility to all such students, male and female who apply for this facility. The Practice: In order to prepare the youngsters for future challenges having leader ship qualities, the practice of group discussion and student lecture in classroom teaching has introduced to achieve the excellence in every sphere of life. It helps us a lot in making teaching learning effective and result oriented. This practice provides a platform to the youngsters to expose their hidden talent, knowledge and experiences. It

makes learning more interactive and helps the students in stimulating critical thinking. The ultimate goal and objective of teaching learning process is to serve the nation in different ways. By virtue of this practice many students performed very well at different platforms outside the state also. They proved well in seminar, Symposium, debate and declamation contest. Practice – 2.To boost the sports activities. Practice – 2. Boosting of sports activities. The Department of Physical training and sports of this college has been playing an important role to the development of sports infrastructure and enriching sports culture in the college campus. This is due to dynamic approach of the department, many students excelled in different activities mentioned below. 1. Inter College Runner Up of volleyball in girl section. 2. Inter-college 3rd Position in 200 mtrs in Girls section. 3. Sheraz Ahmed Selected for North Zone inter university in cricket of this college. 4. 3 boys and one boy selected for North zone inter university volleyball of this college. Evidence of Success: By introducing the practice we are talking about, we see the tremendous changes in the field of quality education and human behavior. As already mentioned, the main motto of healthy teaching learning process and sports related activities is to make people good human beings with skill and expertise. This aspect of our institution is encouraging one as whole faculty of this college leaves no stone unturned in motivating the students towards promotion of moral values as the faculty take it as ambition. The faculty also tries its level best to inculcate the spirit of tolerance, patience, positive thinking, reasoning, patriotism etc. among the students. we have achieved a lot in this regard. The practice we are talking about have proved beneficial and result oriented. This practice helps the students/ youngsters in the field of personality development, tolerance, pragmatics and decision making. Problem Encountered Resource Required: This College (Govt. Degree College Mendhar) is located in a border belt of Tehsil Mendhar, District Poonch of J K state just 3 KM away from the line of Control (Pakistan Border) where cross border shelling is a common phenomenon that affects the college routine working. The study of the students gets affected badly. The continuing tension have not only affected the education System, but tension on the Indo-Pak border also affects the lives of villagers. So during such situation there must be some alternate arrangement for teaching learning process. And because of limited resources, the college cannot at its can make necessary alternate arrangements during border tension and cross border shelling. There must some makeshift arrangement for classes. Though college administration makes the arrangement regarding extra classes to minimize the loss of study during Indo-Pak border tension . There is a psychological factor also.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.gdcmendhar.in/valuespractices.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3 Institutional Distinctiveness (I) Response:- Though NSS plays an important role in every sphere of life. Every college and institution established the NSS unit. It is a National Service Scheme. We see in many institutions, the Authority has made it compulsory for the students to join the organization to serve the nation. The main motto of establishment of this organization is to train the youngsters to serve the nation with enthusiasm and dedication. The volunteers perform various activities and provides service at various level from institution to society. They always come forward to help the needy in situation like earthquake, flood, traffic accident, emergency in hospital etc. They are always ready to donate blood when such situation arises. Sometimes,

they help the traffic police to control the traffic to make the flow of traffic easy. Besides this, our college has a unique feature/Distinctiveness regarding the community service to visit the area where old age people need their help most. The college administration mobilize the NSS Volunteers to reachout the old age people who are neglected by their wards, relatives and society as well. The NSS Volunteers camp the area and try their level best to provide the help to needy.Our NSS volunteers also aware the people organizing the awareness camp regarding the duties and responsibilities of the individual, individuals and society towards the old age people. 11 The another distinctiveness of NSS Wing is to organize the seminar, symposium, debates etc in collaboration of other departments. NSS Unit also organized various literacy programs with the collaboration of Urdu department, GDC Mendhar as under: 1. "One Day National Urdu seminar" on 31st of Oct, 2018. 111 One of the distinctive features of NSS Unit is organize programmes particularly on "morality" "ethics" ''and national integration'' and this has become a common practice of this institution. As the matter of fact, the educationist and policy makers are of the opinion that subject on moral values must be introduced at various level of learning. It is only the education institution which can impart the true value of education and thus organization like NSS can play a remarkable and path breaking role in the society we are living is and the system we are dealing with. It is up to college administration how they utilize the services of this organization to gain the maximum gain and result. But as the matter of fact, our NSS organization has been playing an important role since its inception to the areas which are generally untouchable. This institution encourages the NSS Volunteers and provide coaching and training to them for further achievements. The students who join the organization with great dedication, by sheer dint of hard work and passion become a good human being as well as good citizen.

Provide the weblink of the institution
http://www.gdcmendhar.in/valuespractices.html

8.Future Plans of Actions for Next Academic Year

 1. Construction of Boys/Girls Hostel. 2. Boosting of Research Temperament among the faculty Members 3. Start of PG Courses in Basic subjects via Chemistry, Botany, Zoology and Computer Sciences 4. Enhancement of College Infrastructure via additional classrooms , laboratories and library 5. Moving from Traditional to Online Teaching 6. Start of Vocational, add on and Job oriented courses. 7. Collaboration with other Government and non government organizations for effective and efficient teaching learning process. 8. Getting MOU with other Govt/Non Govt Organizations for value based and relevant education. 9. Starting the process for acquiring more land for the college. 10. Construction of Indoor Stadium 11. Establishment of separate Career counselling and placement cell 12. Initiating the process of Culture exchange programme with students and faculty from other parts of the country. 13. Workshops/ Seminars/ Debate will be organized for students. 14. Creation of gmail accounts of all the students. 15. Spreading widely the message of Open Educational Resources (OER). 16. Providing e-Content materials well in advance before conducting Classes. 17. Registering students on Swayam portal for solving MCQs, watching Video Lectures, Commenting in Discussion Forums and taking part in daily quizzes. 18. Achieving 100 Computer Literacy among the students 19. Special Workshop for faculty members on MOOCs and e-content development. 20. Online Subscription of journals 21. Hands on computer training for non teaching employees of the college 22. Procurement of equipment's /items for modernization of laboratories. 23. Establishment of Digital Classrooms for developing and delivering e-contents. 24. Connect all the computers via WAN connectivity. 25. Development of Software application for data handling of the college. 26. Organizing Inter Collegiate Sports Festival