

OFFICE OF THE
INTERNAL QUALITY ASSURANCE CELL
GOVT. DEGREE COLLEGE, MENDHAR



Meeting Notice
Dated: 30-07-2018

All the permanent teaching staff members are required to attend an urgent meeting on 30-07-2018 at 12:00am in Computer Science Department regarding election/ selection of student's representatives for the academic session 2018-19.

Dr. Abdul Raouf
Coordinator
IQAC

Govt. Degree College
Mendhar

Office of the convener IQAC GDC Mendhar 1/2

Minutes of the Meeting dated 30-07-2018

A meeting of all the permanent teaching staff members was held under the chairmanship of Dr. Abdul Raouf, Convener, IQAC in order to discuss election/selection/ constitution of students body of the college for the session 2018-19. The following points were discussed and finalized unanimously:-

1. **Student's Body.** Students body means body of regular students comprising of CRs Head Boy and Head Girl elected/ selected by the students of the college.
2. **Procedure of Election.** Student's body shall be elected/ declared by the election committee through democratic way, i.e. either unanimously if only one candidate files nomination form and through secret ballot in case of more than one candidates.
3. **Tenure of student's Body.** Student's body shall be constituted for a period of only one the academic year.
4. **Election Committee.** Election Committee shall comprise on senior faculty member as Chief election commissioner with as many faculty members and senior students as required for the smooth conduct of election. Election commissioner will nominate members of committee at his/ her own level.
5. **Duties of election Committee.** In the beginning of every session, election committee shall notify the dates/times for election of the student's body at least a week before the date of conduct of election. Election day and declaration day must be the same day.
6. **Duties of student's Body.**
 - a. This body will act as a bridge between student's and administration for redressing of grievances of the students through peaceful manner.

- b. Body will suggest any improvement required for making teaching learning more effective.
- c. Student's body will assist the administration in the smooth functioning of the college.
- d. Student's body will organize some programmes at their own level after getting approval from the administration.
- e. Any other matter/ assignment related to the welfare of the college.

Lastly, the election/ selection of the student's body on the same day on 30-07-2018 was conducted. After the selection/ election of CRs, the following head boy and head girl respectively was unanimously declared.

- 1. Dilshad Choudhary :Head Boy
- 2. Irm Shafiq :Head Girl

Dr. Abdul Raouf
 Converner
 IQAC

Signature
 30/07/18
Principal
Govt. Degree College
Mendhar

Faculty members

Signature
Signature
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Signature
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